



# School District of Poynette Newsletter

**Back to School  
August/September/October 2022**

*www.poynette.k12.wi.us*

**(608) 635-4347 Fax: (608) 635-9200**

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*Volume 46, No. 1*

## **The First Day of School is Thursday, September 1**

The new school year is approaching quickly. We want you to know that the entire staff & administration will make every effort to ensure that your children are given the necessary attention for a positive, productive, and rewarding school year.

Invest time and thought into your children's schooling this year. There are various opportunities to be involved, beginning with a visit during our K-12 House on Monday, August 29 from 4:00 - 7:00 pm. Other opportunities to be involved in your children's schooling this year include attending a Poynette School District Board of Education meeting, attending a parent meeting, and many more. We welcome your involvement!

- Four-Year-Old Kindergarten (4K) students will begin their first day of classes on Wednesday, September 7. There will be a 4K Orientation Day on Monday, August 29th at Poynette Elementary from 6:00 - 7:00 pm. There will also be a 4K Sneak-a-Peek (Open House) at our 4K centers on Tuesday, September 6th with a morning session from 8:30 - 10:30 am and an afternoon session from 12:30 - 2:00 pm.
- Parents of Early Childhood students will receive a letter in the mail regarding orientation and the first student day.
- Students in Grades K-4 will be greeted by their teachers when they first arrive at school on Thursday, September 1. Class lists will be posted outside each classroom. Classes begin at 8:10 a.m. and end at 3:10 p.m.
- Middle School students (grades 5-8) will be welcomed by Mr. Hunter and their teachers on Thursday, September 1. The class day will begin at 8:00 a.m. and end at 3:17 p.m.
- High School students (grades 9-12): will be welcomed by Dr. Hoernke, Mrs. Paynter, and their teachers on Thursday, September 1. The class day will begin at 8:00 a.m. and end at 3:17 p.m.



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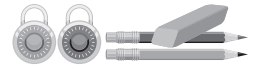
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## A View from Here

The Greek philosopher Heraclitus is attributed with stating, “the only constant in life is change.” As I write this, we are in early July and our new administrators are settling in. Mr. Jacob Hunter is the Middle School Principal. He’ll be working with Dr. Pritzl throughout the summer to get ready for the 2022-23 school year. Lynn Sisco is our new K-8 Associate Principal and Ryan Nehmer is taking over the Business Office after Linda Dallman’s much-earned retirement. You’ll see some new faces in the classrooms as well; some of whom are new to the profession and some that are new to our district. Although there are several changes, some things remain the same: we are still here to support all students and get them ready for whatever they choose to do in life. This takes a lot of effort and a great deal of focus on the future vision of the School District of Poynette.

Every vision needs a plan and we are deep into our Strategic Planning process. We’ve held sessions with stakeholders to get snapshots of what kind of District Poynette should be in five or ten years. We’re now working with a smaller group of folks to help determine specific themes and goals. These themes - or pillars - will serve as our foundation for future staffing and programming. One of Dr. Pritzl’s duties as he transitions into the Superintendentcy is to helm the process and supply the Board of Education with a multi-year mission around which we can budget and measure our accomplishments.

Our accomplishments around the last plan, Vision 2020, are impressive: one-third of our graduates cross the stage with college credits or industry certifications. We went from one Advanced Placement course taught in the High School, to over eight in-person and dozens more virtually. We offer over three dozen co-curricular opportunities for our students in which approximately 70% of middle and high school students participate. Academically we continue to ‘exceed expectations’ as a District and we had several students score over 30 on the ACT. We’re implementing strong curricula district-wide and providing support for students in need; and the pandemic has served to highlight those needs. But there’s always more to do and greater goals to achieve. It is important to look back on occasion and see where we started and how far we’ve come.

When I started in Education, things were a bit different. Milli Vanilli and Paula Abdul ruled the airwaves. Just about every U.S. History teacher used Billy Joel’s “We Didn’t Start the Fire” in his or her classroom and many school districts were facing pushback from the community for removing student smoking sections from campus (!). Now, decades later, things have changed. Education has evolved from recounting facts and dates to imparting critical thinking skills. We are teaching students how to analyze, form a research-based opinion, and defend it respectfully. I was

reminded of that when a friend’s elementary aged student saw a music CD in my car and asked what it was.

“It’s a CD -- a compact disc.. It’s where music comes from.”

He looked at me with deep consideration. “A CD is an investment and music comes from a speaker.”

“Well, you aren’t wrong.”

“I know.”

And there you have it.

There are great things happening in your district each and every day. If you ever want a tour or a conversation just let us know and we’ll do our best to accommodate.

### Here’s to a great start to 2022-23!

*Matthew Shappell, Ph. D.*

*District Administrator*

*School District of Poynette*

## Message from Dr. Pritzl, School District of Poynette Assistant Administrator

The School District of Poynette has gained a reputation of being one of the area’s best school systems, and we are committed to maintaining and growing this reputation. In our continued pursuit of excellence, we must constantly strive to improve our programs for every student. This effort requires us to look both backwards and forwards.

As a district, we have recently concluded our Vision 2020 plan which resulted in improved student achievement outcomes and upgraded facilities. As we develop our next strategic plan, we are reaching out to our stakeholders in order to draft a plan that reflects that community’s priorities. This process started with the District holding working sessions with multiple stakeholder groups this summer and will continue into the fall.

We have a lot to be proud of in Poynette, and developing our next strategic plan is a critical part of ensuring that our vision is clear, current, and centered on ensuring all of our students have a positive school experience and reach new heights. The process will ensure that we have goals and objectives that align with the most important needs of our students and community, and our resources are prioritized to accomplish the most important student outcome goals.



# Back to School



## Board of Education Meetings

All meetings are held in the Poynette High School IMC at 7:00 p.m. unless otherwise noted.

You will have the opportunity to address members of the Board of Education for up to 3 minutes during the “Community Forum” portion of the agenda. Please register in the visitor book prior to the beginning of the meeting. You will be asked to state your name and address for public records. The Board will listen to all concerns, but can only address an item if it appears on the agenda as part of that agenda item. There will be no discussion of personnel or individually named students.

- Board of Education Meeting, Monday, 8/15/22, 7:00 p.m Poynette High School IMC
- Board of Education Meeting, Monday, 9/19/22, 7:00 p.m Poynette High School IMC
- Board of Education Meeting, Monday, 10/24/22, 7:00 p.m Poynette High School IMC

*“Upon request to the District Administrator, the District shall make reasonable accommodation including the provision of informational material in an alternative format as necessary for a disabled person to be able to participate in this activity. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated.”*

## Here are a few important Back-to-School reminders from the nurse:

### Immunizations

- All students are required to have an updated immunization record on file. Updates include MMR, DTaP, IPV, and the chicken pox (varicella) vaccine. In addition to these boosters, school age children should have had the Hepatitis B series completed. Also, 6th graders are required to have a Tdap vaccine updated.

### Individual Health Plans

- If your student has a health condition such as asthma, allergies, seizures, migraines, bowel issues, or other conditions that may interfere with your child’s learning, please contact the school nurse to set up a Individual Health Plan for your student. Individual Health plans help keep your students safe and healthy.

### Medication Policy

- Medications must be kept in the office, unless it is a life-saving medication, which can be carried by the student.
- A Medication Consent Form must be completed by parents for all medications. Additionally, a physician’s signature is required for prescription medications.
- Medications must be supplied to the district in the original bottle. Prescription medications must have a proper label on them from the pharmacy.
- Each medication must have it’s own Medication Consent Form properly filled out.
- Siblings can NOT share medications. Each student must have their own bottle of medication.
- Students can not share medications with other students.
- Medications must be picked up at the end of the school year, as the district will not store them for the summer.
- Students are not to drop off medications to the school. Parents must bring medications into the office.

### Emergency Contact Numbers

- PLEASE have a current and working phone number on file with the office in the event an urgent/ emergent event would occur and we would need to reach you.

## National Program, Blessings in a Backpack, available through Poynette School District

A local chapter of Blessings in a Backpack, will be starting its fifth year at Poynette. Blessings in a Backpack is a secular organization that provides ‘weekend meals’ for any student Kindergarten through grade twelve that requests the service. The weekly bag will consist of 2 breakfasts, 4 main meals, and snacks and is very discreetly distributed by trained school district personnel on Fridays. This program is designed for any family that may need a little boost to stretch their food dollar over the weekend. If you are interested in signing up for this program, or just want to learn more about it, please contact one of the individuals listed below:

Cassidy Mitchell  
School Counselor, Elementary  
608-635-4347, ext 180

Gabe Morton  
School Counselor, Middle  
608-635-4347, ext 334

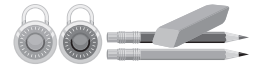
Makenzie Hamer  
School Social Worker, K - 12  
608-635-4347, ext 448

**Blessings in a Backpack**  
*Feeding The Future Of America®*





# Annual Notices



## 2022-23 School District of Poynette Accountability and Educational Options Report

*The Mission of the School District of Poynette is to provide an education that treats each person as an individual. We will instill within each student the love of learning and foster self-esteem and civic responsibility. Our educational program will impart the necessary skills to excel in a changing and progressing society.*

The District’s primary educational pathway and instructional program for students involves a progression from 4-year-old kindergarten (Early Learning) through 12th grade, leading to a high school diploma.

The full version of the District’s most recent school and school district accountability report, as issued by the Wisconsin Department of Public Instruction under section 115.385 of the state statutes, can be accessed via the following page (and on the District’s website) <https://apps2.dpi.wi.gov/sdpr/district-report.action> Select the appropriate year and school district from the pulldown menu.

Poynette School District Schools	Latest DPI “Report Card” Score (2020-21)
Poynette Elementary	77.5 (Exceeds Expectations)
Poynette Middle School	77.5 (Exceeds Expectations)
Poynette High School	70.5 (Exceeds Expectations)
Poynette School District (overall)	75.8 (Exceeds Expectations)

PSD also offers a wide range of educational programming

- Starting with early childhood programming for students who are at least 3-years-old but not school age.
- Special Education for students with disabilities
- English Language Learner
- Gifted and Talented Education
- Career and Technical Education (CTE) programs
- At risk programs for students that are in danger of not graduating high school
- Summer School programming
- A “Virtual” option as part of the JEDI educational cohort

Educational options for students who are enrolled in the Poynette School District that involve part-time attendance at an educational institution other than a school of the Poynette School District include the following:

- Part-Time Open Enrollment: Beginning in the 2018-19 school year, a student who is enrolled in a public high school may attend a public school in a nonresident school district on a part-time basis in accordance with section 118.52 of the state statutes (the part-time public school open enrollment law). A student may attend no more than two courses at a time in nonresident school district under this law.
- The Early College Credit Program (formally Youth Options), which provides opportunities to apply for approval to take courses at certain institutions of higher education. allows Wisconsin public and private high school students to take

one or more course(s) for high school and/or college credit. Under this section, “institution of higher education” means an institution within the University of Wisconsin System, a tribally controlled college, or a private, nonprofit institution of higher education located in the state. While technical colleges are not eligible institutions under the new program, pupils that have completed 10th grade will continue to have the option to take courses at technical colleges through a separate statute, 38.12(14). (From DPI website)

- Additional educational options for children who reside in the District that involve full-time enrollment/attendance at a school, program, or other educational institution that is not a school or instrumentality of the Poynette School District include the following:
  - High school students meeting certain age and other eligibility requirements may be permitted to attend a technical college or certain other programs for the purpose of completing a program leading to the student’s high school graduation or to a high school equivalency diploma.
  - Full-time Open Enrollment involves physical attendance in a public school of a nonresident school district or attendance through a virtual charter school that is associated with a nonresident school district.
  - A child with a disability who meets the program’s specific eligibility requirements may apply to attend an eligible, participating private school under a scholarship awarded through the state’s “Special Needs Scholarship Program,” as established under section 115.7915 of the state statutes.
  - Enrollment in a private school of the family’s choosing (at the family’s own cost, as applicable).
    - There is one DPI recognized private school within the district’s boundaries: Stepping Stones Learning Center, 1199 N US Highway 51 Poynette WI, grades 4K-12
  - Enrollment in a home-based private educational program as provided under state law. Educational options for children who reside in the Poynette School District but who are enrolled in and attending a private school, or home-based private educational program include the following:
    - Such students have the opportunity to attend summer school classes/programs offered in the District.
    - Private school students in the high school grades have the opportunity to apply for approval to take up two courses per semester in a District school, pursuant to section 118.145(4) of the state statutes.

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- Students who are enrolled in a home-based private educational program have the opportunity to:
  - Apply for approval to take up to two courses per semester in public schools as provided under section 118.53.
- Participate in District interscholastic athletics and other District extracurricular activities as provided under section 118.133.

For more information about any of the educational options listed in this notice, please contact the District's main administrative office at 608-635-4347 or the Wisconsin Department of Public Instruction.

***For more information, please contact:***

Matthew Shappell, District Administrator  
School District of Poynette  
108 N. Cleveland St  
Poynette, WI 53955  
(608) 635-4347

## Inspection of Instructional Materials

Members of the public have the right to inspect instructional materials, including but not limited to print and nonprint materials used as part of the educational curriculum. The building principal will be the main point of contact for any questions.

## Locker Searches

Each student enrolled in the School District of Poynette will receive a copy of the policy regarding locker searches, as published in the School Student/Parent Handbook. Designated school officials, employees or agents may search a student's locker, desk, or other storage area used by students, as determined necessary or appropriate without notifying the student and without obtaining a search warrant. It is important to remember that these are the property of the school district.

## Medication Policy

Parents are reminded that any medication taken by students in school must be sent in its original container from the pharmacy. Parents must sign a medical authorization form for each medication that the child takes.

The Medication Consent form may be obtained from the school offices, the student/parent handbook, or the School Nurse website. For prescription medication, the prescribing physician must also sign the form. These forms may be faxed to the school at 635-9259, Attention: School Nurse.

## Special Needs Scholarship Program

A child with a disability may be eligible for the private school voucher program after meeting specified conditions outlined in state law.

## Notice of Non-Discrimination

As stated in Policy 2260, the School District of Poynette does not discriminate on the basis of sex, including transgender status, change of sex or gender identity, color, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability in its educational programs or employment practices. Any student or employee of this district who believes he or she has been discriminated against, denied a benefit, or excluded from participation in any district educational program or activity on the basis of those categories noted above, may file a complaint and/or grievance according to the approved procedure. Legal references: Title 1X34 C.F.R. 106.9, Section 504, 34 C.F.R. 104.8, Title II, 28 C.F.R. 35.106.

The District's Notice of Non-Discrimination includes career and technical educational programs and opportunities. Career and technical education programs are open to all students and include all coursework designed to provide educational experiences to prepare students for the labor market by teaching them with marketable job skills and experiences. Complaints of any discrimination should be directed to: David Fischer, Director of Student Services at 635-4347, ext. 201/dfisc@poyette.k12.wi.us, School District of Poynette, P.O. Box 10, Poynette, WI 53955.

## Personal Communication Devices

Personal communication devices (PCDs) include two-way communication devices, computers, tablets (e.g., iPads and similar devices), electronic readers ("e-readers"; e.g., Kindles and similar devices), cell phones (e.g., mobile/ cellular telephones, smartphones (e.g., iPhone, Android devices, Windows Mobile devices, etc.)), and/or other web-enabled devices of any type. PCDs or any other electronic recording devices are not permitted in locker rooms, bathrooms, or any area where there is any reasonable expectation of privacy. PCDs may not be used to photograph or record other students without their permission and shall not be used to photograph or record any items that are confidential (e.g. testing materials). PCDs may not be used at school-sponsored events in a manner which disrupts the event. In all cases, carefully read your individual school's handbook and/or reference Board of Education policy 5136.



# Annual Notices



## Confidentiality of Personally Identifiable Information Obtained Through Child Find and Notification of Rights for Student Records

The School District of Poynette is required to locate, identify, and evaluate all children with disabilities, including children with disabilities attending private schools in the school district, and homeless children. The process of locating, identifying, and evaluating children with disabilities is known as child find. This notice informs parents of the records the school district will develop and maintain as part of its child find activities. This notice also informs parents of their rights regarding any records developed.

The school district gathers personally identifiable information on any child who participates in child find activities. Parents, teachers, and other professionals provide information to the school related to the child's academic performance, behavior, and health. This information is used to determine whether the child needs special education services. Personally identifiable information directly related to a child and maintained by the school is a pupil record. Pupil records include records maintained in any way including, but not limited to, computer storage media, video and audiotape, film, microfilm, and microfiche. Records maintained for personal use by a teacher and not available to others and records available only to persons involved in the psychological treatment of a child are **not** pupil records.

The school district maintains several classes of pupil records:

- “Progress records” include grades, courses the child has taken, the child's attendance record, immunization records, required lead screening records, and records of school extra-curricular activities. Progress records must be maintained for at least five years after the child ceases to be enrolled.
- “Behavioral records” include such records as psychological tests, personality evaluations, records of conversations, written statements relating specifically to the pupil's behavior, tests relating specifically to achievement or measurement of ability, physical health records, and other pupil records that are not “progress records.” Law enforcement officers' records are maintained separately from other pupil records. Behavioral records may be maintained for no longer than one year after the child graduates or otherwise ceases to be enrolled, unless the parent specifies in writing that the records may be maintained for a longer period of time. The school district informs parents when pupil records are no longer needed to provide special education. At the request of the child's parents, the school district destroys the information that is no longer needed.
- “Directory data” includes the student's name, participation in officially recognized activities and sports, weight and height of members of athletic teams, photographs, degrees and awards received, and date of graduation.

- “Pupil physical health records” include basic health information about a pupil, including the pupil's immunization records, an emergency medical card, a log of first aid and medicine administered to the pupil, an athletic permit card, a record concerning the pupil's ability to participate in an education program, any required lead screening records, the results of any routine screening test, such as for hearing, vision or scoliosis, and any follow-up to the test, and any other basic health information, as determined by the state superintendent. Any pupil record relating to a pupil's physical health that is not a pupil physical health record is treated as a patient health care record under sections 146.81 to 148.84, Wisconsin Statutes. Any pupil record concerning HIV testing is treated as provided under section 252.12, Wisconsin Statutes.

**The Family Educational Rights and Privacy Act (FERPA), the Individuals with Disabilities Education Act (IDEA), and section 118.125, Wisconsin Statutes, afford parents and students over 18 years of age (“eligible students”) the following rights with respect to education records:**

- **The right to inspect and review the student's education records within 45 days of receipt of the request.** Parents or eligible students should submit to the school principal a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected. The school district will comply with the request without unnecessary delay and before any meeting about an individualized education program, or any due process hearing, and in no case more than 45 days after the request has been made. If any record includes information on more than one child, the parents of those children have the right to inspect and review only the information about their child or to be informed of that specific information. Upon request, the school district will give the parent or eligible student a list of the types and locations of education records collected, maintained, or used by the district for special education. The school district will respond to reasonable requests for explanations and interpretations of the records. A representative of the parent may inspect and review the records.
- **The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading.** Parents or eligible students may ask the School District of Poynette to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed,

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# Annual Notices



and specify why it is inaccurate or misleading. If the district decides not to amend the record, the district will notify the parent or eligible student of the decision and the right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

- **The right to consent to disclosures of personally identifiable information in the student's education records, except to the extent that federal and state law authorize disclosure without consent.** The exceptions are stated in 34 CFR 99.31, Family Educational Rights and Privacy Act regulations; Sec. 9528, PL107-110, No Child Left Behind Act of 2001; and section 118.125(2)(a) to (m) and sub. (2m), Wisconsin Statutes. One exception that permits disclosure without consent is disclosures to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the district discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. Also, "Directory Data" may be disclosed to any person, including military recruiters and higher education institutions, unless any parent, legal guardian or guardian ad litem, or eligible student informs the district within 14 days of the notice that all or any part of the directory data may not be released without prior consent. Also see District Policy 8330 Student Records.
- **The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.** The name and address of the Office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, D.C. 20202-4605.

## Standardized Testing

Parents will be provided information on the achievement level of their child for each of the state and district academic assessments as soon as possible after assessment results are received. Parents may request additional information about district policy regarding student participation in tests by contacting David Fischer, Director of Student Services, (608) 635-4347, ext. 201.

## Student Attendance Policies

Copies of the Poynette School District attendance policies are given to each student as part of their student/parent handbook. Students and their parents or guardians have the right to request the School Board to provide the student with program or curriculum modifications as outlined in section 118.15 (I)(d) of the state statutes, and the decision-making process to be used in responding to such requests under section 118.15 (I) (dm) and (e) of the state statutes.

## Student Bullying

The Board of Education is committed to providing a safe, positive, productive, and nurturing educational environment for all of its students.

Bullying of students will not be tolerated. District policies prohibiting student bullying can be found in each school's handbook as well as the district website.

Any questions pertaining to student bullying or for a copy of the Board's policy can be addressed to the building principal or school counselor.

## Student Immunization Law Age/Grade Requirements

Immunizations needed for the 2022-23 school year are listed below. School recordkeeping of childhood immunizations is required by Wisconsin law. As a parent, you can go online and check the WIR (Wisconsin Immunization Registry) for your child's needed immunizations. You will need the child's Social Security number.

**4 Year Old Preschool** - 4 DTaP, 3 Polio, 3 Hep B, 1 MMR, 1 Varicella (or history of chickenpox), 2-3 RV, 4 Hib, and 4 PCV.

**Kindergarten Students usually need** - 4-5 DPaT, 3-4 Polio, 3 Hep B, 2 MMR, 2 Varicella or history of disease.

**6th Grade through 12th grade** - 1 TDaP, 4-5 DTaP, 4 Polio, 3 Hep B, 2 MMR, 2 Varicella or history of disease.

The parents of 5th graders in need of their adolescent immunization should have received a notification by now. Please have your student immunized by the beginning of the 2022-23 school year and return the immunization form in the letter. If you choose not to protect your student with immunizations, please sign the waiver form at the bottom of the sheet and return it to the school nurse.

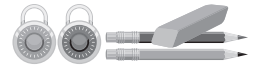
## Teacher/Staff Qualifications

The School District of Poynette receives federal Title I funds, therefore, the district is required to notify parents that they may request information regarding professional qualifications of staff.

If you have questions, please contact David Fischer, Director of Student Services, at 635-4347, ext. 201.



# Annual Notices



## Maintaining Safety: Concussion Protocol in Poynette Athletics

Awareness for concussion, head injury, and sudden cardiac arrest safety has been on the rise and is an important element of keeping students safe. Poynette High School, as a member of the WIAA, has a concussion management system to help maintain safe athletic participation for Poynette athletes. Here are a few key elements to our system:

- All athletes must have signed, along with a parent, the WIAA concussion and sudden cardiac arrest information and agreement forms before they are permitted to participate in an athletic program. These forms can be found on the school website or in the High School office.
- All injuries must be reported to a coach so that coaches can start the proper paperwork. When in doubt, a coach will sit an athlete out if a concussion is suspected.
- WIAA provides concussion insurance to all participants of a WIAA sport. As long as the injury is reported to the coach, families will receive paperwork in the mail which details the WIAA concussion coverage and how to receive benefits.
- Poynette High School partners with Divine Savior to provide athletic training to athletes. We have developed a "Concussion Return to Learning" protocol, which assesses an athlete's concussion symptoms and then communicates those symptoms to the teaching staff along with possible student supports during the time of concussion. If our training staff is aware and treating the concussion, they will initiate parent permission to implement this process. If you treat the concussion with your family doctor, be sure to connect with our athletic director, Melissa Paynter, to initiate the process.

Maintaining a safe competitive environment is a priority of the Poynette Athletic Department. If you have any questions or concerns, please don't hesitate to contact us!

Melissa Paynter  
High School Assistant Principal/Athletic Director  
mpayn@poynette.k12.wi.us  
608-635-4347 x401

## Meningitis Recommendation

Meningitis is a rare, but very serious illness. It's flu-like symptoms make diagnosis at first difficult. If not treated early, meningitis can lead to severe and permanent disabilities such as hearing loss, brain damage, seizures, and death.

The CDC recommends this immunization at ages 11-15 with a booster at ages 16-18. Unvaccinated 18 year olds living in a dorm-like situation should also receive the meningitis vaccine. The new vaccine is longer acting than in the past.

The vaccine may be obtained from the Columbia County Health and Human Services, 111 East Mullett Street, Portage, or from your physician.

## Student Survey Privacy\*

The School District of Poynette respects the privacy rights of parents and their children. No student shall be required to participate in any survey associated with a school program or the District's curriculum, or which is administered by a third party in the schools if a survey or evaluation includes one or more of the following items:

1. Political affiliations or beliefs of the student or student's parent
2. Mental or psychological problems of the student or student's family
3. Sex behavior or attitudes
4. Illegal, anti-social, self-incriminating, or demeaning behavior
5. Critical appraisals of others with whom respondents have close family relationships
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers
7. Religious practices, affiliations, or beliefs of the student or parents
8. Income, other than as required by law to determine program eligibility.

The building principal shall notify parents/guardians at the beginning of the year of the specific or approximate dates during the school year if and when such survey activities are scheduled involving their children. Parents/guardians shall be given the opportunity to request that their child not participate in a survey containing the above information. If a survey containing any of the above information is funded in whole or in part by a program administered by the U.S. Department of Education, written consent shall be obtained from the student or, in the case of a minor student, the student's parent/guardian before the student participates in the survey.

Parents/guardians may, upon request, inspect a survey containing any of the above information and any survey created by a third party before the survey is administered or distributed to a student. They may also request to inspect any instructional materials used in connection with the survey or any instructional material used as part of the educational curriculum for the student. Request to inspect a survey or instructional materials should be made to the building principal or his/her designee. Survey inspection requests should be made prior to the date in which the survey is scheduled to be administered to students. The principal or designee shall respond to such requests without delay.

*\*Reference: Protection of Pupil Rights Amendment (PPRA)*





# Annual Notices



## Parent and Family Engagement

Poynette School District is committed to creating positive partnerships with all families to ensure engagement in their child's education. The District believes that parents play an integral role in assisting their child's learning. In order to support engagement, the District strives to communicate meaningful information about their child's progress in a timely manner and in a language that they can understand. Requests for any accommodations or assistance to better ensure attendance and participation in meetings can be directed to David Fischer, Director of Student Services, (608) 635-4347, ext. 201.

## School Wellness Policy

Poynette School District recognizes that good nutrition and regular physical activity affect the health and well-being of the District's students. Furthermore, research suggests that there is a positive correlation between a student's health and well-being and his/her ability to learn. Parents are invited to review the District Wellness Policy at <https://go.boarddocs.com/wi/sdpoy/Board.nsf/Public#>.

## Child Find and Referral Notices

School District of Poynette Annual Notice of Special Education Referral and Evaluation Procedures

Upon request, the School District of Poynette is required to evaluate a child for eligibility for special education services. A request for evaluation is known as a referral. When the district receives a referral, the district will appoint an Individualized Education Program (IEP) team to determine if the child has a disability, and if the child needs special education services. The district locates, identifies, and evaluates all children with disabilities who are enrolled by their parents in private (including religious) schools, elementary schools and secondary schools located in the school district.

A physician, nurse, psychologist, social worker, or administrator of a social agency who reasonably believes a child brought to him or her for services is a child with a disability has a legal duty to refer the child, including a homeless child, to the school district in which the child resides. Before referring the child, the person making the referral must inform the child's parent that the referral will be made. Others, including parents, who reasonably believe a child is a child with a disability may also refer the child, including a homeless child, to the school district in which the child resides.

Referrals must be in writing and include the reason why the person believes the child is a child with a disability. A referral may be made by contacting David Fischer, Director of Student Services, at (608) 635-4347, ext. 201, or by writing him at: School District of Poynette, Attn: David Fischer, P.O.

Box 10, Poynette, WI 53955.

## Annual Asbestos Notification

In compliance with the United States Environmental Protection Agency (EPA) and the Asbestos Hazard Emergency Response Act (AHERA), this is notice that the Poynette School District has an Asbestos Management Plan at the school district office. The plan is available for inspection by the public, parents, and district employees. The district performs six month periodic surveillance of asbestos and full re-inspections every three years. For more information please contact the district office.

## Web Publishing Notice

The School District's website ([www.poynette.k12.wi.us](http://www.poynette.k12.wi.us)) as well as our social media pages are used to communicate information to students, parents, staff and the general public. Information will be added to these resources as the year progresses. We have generated a series of web publishing policies and procedures. These policies have been established to ensure acceptable technology use and appropriate content online as well as to protect the safety of our students and staff.

One aspect of the policy includes, "No clearly identifiable photos or students' full names will be used on district web pages". This means that we will allow our authors to post pictures on our site and social media pages, however, students' full names will not be posted along with the photographs. Your child's picture may be used as part of our district and/or local school social media and web pages. The public will be able to view this information. The web pages and social media posts will be similar to what a newspaper might publish.

No student addresses, telephone numbers or any other personal information will be displayed. Students may be referred to in various parts of a teacher's class or activity and will only be identified by their first name. Students' work such as written or artistic illustrations may also be published on the district website and social media pages with a notice prohibiting the copying of student work without written permission.

We as a district will assume that you grant us permission to post pictures and/or students' written work or artistic illustrations unless parents or guardians refuse the release of such information, in writing, of their own initiation. Any questions or concerns regarding this issue should be addressed to: Anna Velazquez, Curriculum Specialist/ Infinite Campus SIS Manager/Webmaster, P.O. Box 10, Poynette, WI 53955. She can also be reached via email at [avela@poynette.k12.wi.us](mailto:avela@poynette.k12.wi.us).

# Annual Notices

# Around the District

## Student Religious Accommodations

Students may be excused from a classroom activity or from portions of the established course of instruction where the instructional content would violate the child's religious beliefs. Students may be required to complete an alternative assignment or course of instruction to meet course requirements.

Questions or information about an appeal should be addressed to the building principal.

## Video Surveillance and Electronic Monitoring

In an effort to ensure safety of students, staff, parents and other district residents, the Board of Education authorizes the use of video surveillance and electronic monitoring equipment at various school sites throughout the District and on school buses.

## Education of Homeless Children & Youth

Homeless children and youth must have equal access to the same free, appropriate public education as provided to other children residing in the district and be provided with comparable services. Homeless children cannot be required to attend a separate school or program for homeless children and must not be stigmatized by school personnel.

For further information regarding education of homeless children and youth, please contact David Fischer at (608) 635-4347, ext. 201, or your child's school counselor.

## Human Growth and Development

The Board believes that health education, consistent with the state law, should include human growth and development and related health and safety topics.

For a copy of the human growth and development curriculum used at their child's grade level and information about how to inspect the actual curriculum and instructional materials, parents should contact the building principal.

## Indoor Environmental Quality Management Plan Annual Notice

The Poynette School District would like to inform staff, students, parents, and the public of the district's indoor environmental quality (IEQ) management plan. The plan was initially developed in 2013 and is reviewed as necessary. The plan was developed as deemed appropriate for the district. Questions and concerns should be directed to the IEQ Coordinator. Copies of the plan are available at the district office for a fee. The district office is located at 108 North Cleveland Street, Poynette, WI, 53955-8913.

## The PAD Parent Club

The PAD Parent Club is a volunteer organization committed to making a positive impact on our students, staff and school climate. Every year, the PoynetteArlington-Dekorra Parent Club hosts or supports over 40 events! In addition, we support improvements to our school and technology for our students.

How can you help support the PAD Parent Club?

1. We need more members! - meetings take place the 1st Tuesday of the month, contact [poynetteparent-club@gmail.com](mailto:poynetteparent-club@gmail.com) to join
2. Volunteer for an event - contact [poynetteparentclub@gmail.com](mailto:poynetteparentclub@gmail.com) to sign up
3. Download the Shoparoo App - you can raise \$ for our school just by scanning your receipts
4. Support our events!
5. LIKE us on FB - PAD Parent Club

## Poynette Athletic Booster Club

Poynette Athletic Booster Club is committed to supporting athletics in a positive manner. Please be a part of Boosters to help us continue to promote good sportsmanship and standards for our children. Meetings are held the third Wednesday of the month in the PHS IMC. The next meetings are scheduled for August 17, September 21 & October 19. All are welcome and encouraged to attend. Bring ideas, energy and passion to support all athletes. Feel free to contact us at [poynette-boosterclub@gmail.com](mailto:poynette-boosterclub@gmail.com).

## The Poynette Music Parents (PMP)

The Poynette Music Parents (PMP) is dedicated to promoting music education and activities at all grade levels (K-12). All parents of music students are welcome and encouraged to participate!

Meetings are held the first Monday of January, April, July and October starting at 6:30 p.m. - via Google Meet. Contact us at [poynettemusicparentorg@gmail.com](mailto:poynettemusicparentorg@gmail.com) if you'd like to be added to the meeting invitation.

Visit our Facebook page: <https://www.facebook.com/poynettemusicparents/>.

## The Friends of the Fine Arts

The Friends of the Fine Arts is an organization committed to providing area youth and community members with opportunities to experience performing and visual arts through establishing a Performing Arts Center in the community of Poynette. Meetings are held the second Monday of the month at 6:00 p.m. Any community member is welcome to attend the meetings. To contact the group, please email: [finearts.information@gmail.com](mailto:finearts.information@gmail.com).



## STUDENT ASSURANCE SERVICES, INC.

*Specializing in Student Accident Insurance*

# 24 Hour Coverage

### Who We Are

- ◆ Student Assurance Services is an agency that specializes in providing Student Accident Insurance to PK-12 Students attending Poynette School District.
- ◆ We were established in 1971 and have been serving WI School Districts for 50+ years.

### What is 24-Hour Student Accident Coverage

- ◆ The Poynette School District's student accident insurance policy is giving families the opportunity to purchase 24-Hour coverage for their student(s). This coverage, when purchased, would apply selected medical benefits should a student sustain an accidental injury outside of the district's supervision.

**An accidental injury is defined as an unexpected, external and sudden event that causes bodily injury to a student while covered under the policy.**

- ◆ The cost for 24-Hour Coverage is \$95.00 per school year. Coverage can begin as early as August 1st. All 24-Hour Coverage will expire on July 31st of next year. Please keep in mind that the \$95.00 rate is not prorated through the school year, so the earlier you enroll your student(s), the longer they will be covered for the same cost.
- ◆ To review the medical benefits available, please obtain the "summary of coverage" from your school's office or visit our website at [www.sas-mn.com](http://www.sas-mn.com) (under Find my School)

### Why Have This Type of Insurance for your Student

- ◆ Although majority of families have insurance today, many are faced with large "out-of-pocket" expenses due to deductibles, co-pays and coinsurance.
- ◆ Certain families may not qualify for a government assistance program (Badgercare)
- ◆ Students can be prone to accidental injuries

### Enrollment for 24-Hour Student Accident Coverage

24-HOUR COVERAGE \$95

**\*\* One time policy year premium. Make your check payable to and mail to: Student Assurance Services, Inc. P.O. Box 196, Stillwater, MN 55082-0196 \*\***

Name of Student \_\_\_\_\_ Age \_\_\_\_\_ Grade \_\_\_\_\_  
(Please Print)

Address \_\_\_\_\_ Phone \_\_\_\_\_  
(Street)

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name of School \_\_\_\_\_ Name of District \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

GAA-2203Ed.11-16

**Attach Premium Check - NO REFUNDS - Premium cannot be prorated**

H-5676(12)



## Census Information

To facilitate an accurate school census and plan for the district's future, we are asking that all residents new to the school district and all residents who have had new babies, contact the district office at 635-4347, ext. 202.

## Registering New Students

We welcome all new families to our district! All new school-age children must be registered as soon as possible. Please call the appropriate school office if you have any questions. Phone numbers are listed on the back cover of this issue.

## Registration Fees for Grades K-12

A registration fee is collected at the beginning of the school year for all students in the school district. The fee schedule is as follows: Elementary Students Grades K-4 - \$10, Middle School Students Grades 5-8 - \$25, High School Students Grades 9-12 - \$25. The registration fee is nonrefundable. Please see pages 13-14 for additional registration information.

## Student Handbooks

Students and their parent/guardian should read the 2022-23 Student Handbook. The signature form found in the back of the handbook must be signed by both the student and the parent/guardian and returned to school. Copies will be distributed at the start of the school year.

## Dress and Grooming

While fashions change, the reason for being in school does not. Students are in school to learn. Any fashion (article of clothing, accessory, or hairstyle) that disrupts the educational process or presents a safety risk will not be permitted. Please refer to the student handbook for specific information regarding dress and grooming.

## Personal Communication Devices and Other Electronic Devices

For information regarding the use of cell phones and other electronic devices, please refer to the student handbook and/or reference Board of Education policy 5136.

## Class Times for District Grade Levels

Early Childhood will start and end approximately the same time as the Elementary School. Watch for updated start and end time information as we get closer to the start of the new school year.

4K	8:15 a.m. to 11:15 a.m. 12:05 p.m. to 3:05 p.m.
Poynette Elementary School (K-4)	8:10 a.m. to 3:10 p.m.
Poynette Middle School (5-8)	8:00 a.m. to 3:17 p.m.
Poynette High School (9-12)	8:00 a.m. to 3:17 p.m.

## September is Suicide Prevention Month

Youth Suicide is a serious problem. Suicide is the second leading cause of death among school age youth. In order to

address this risk, it is important for all of us to be aware of the signs and to take action in order to keep our kids safe. Please review the risks below and contact a member of our Student Services Team if you have any concerns about someone.

The National Association of School Psychologists lists the following as possible signs of suicide: suicide threats both direct and indirect, giving away prized possessions, changes in behavior, appearance, thoughts, and feelings, emotional distress, and preoccupation with death. If you identify some or all of these signs in a person, please don't hesitate to act. When signs exist, it is important to try to understand the individual's pain and to remain non-judgemental. If necessary, ask the individual directly if they are thinking about suicide. More information about suicide prevention can be found at <https://suicidepreventionlifeline.org/>

Individuals often demonstrate warning signs with words or actions. If you believe your child to be at-risk, get help by contacting a member of the student services team below or other trained mental health professional. If you or someone you know is in crisis, call or text 988, and you will be connected to an existing local crisis call center. 988 won't be a busy signal, and 988 won't put you on hold. You will get help.

Cassidy Mitchell School Counselor, Elementary 608-635-4347, ext 180	Gabe Morton School Counselor, Middle 608-635-4347, ext 334	Todd Anderson School Counselor, High 608-635-4347, ext 404	Makenzie Hamer School Social Worker 608-635-4347, ext 448	David Fischer Student Services Director 608-635-4347, ext 201
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## Registration Information & Informational Items

### Registration Information for All Poynette District Students 22-23 School Year

Registration was again only offered electronically for the 22-23 school year. If you missed the registration information that went out to families at the beginning of July, please register through the district website at [www.poynette.k12.wi.us](http://www.poynette.k12.wi.us), Families & Community, Curriculum & Instruction, Registration Information.

#### Registration consists of the following items:

- Review/update household information on the Infinite Campus Parent Portal including household member names, household address, household member contact information, household member relationships\*, and emergency contact information. If you do not have an Infinite Campus Portal account, please register for one on our website (see information on page 14).
- The annual Medical History and Emergency authorization form MUST be completed for EACH STUDENT. The link to complete this form can be found as part of the registration instructions found on the district website at [www.poynette.k12.wi.us](http://www.poynette.k12.wi.us), Families & Community, Curriculum & Instruction, Registration Information.
- Pay Student Fees - payment for student fees can be remitted online via the Infinite Campus Parent Portal. Checks are accepted at any time.
  - Registration Fees
    - \$10 Registration Fee for Grades K - 4 (There is no fee for 4K students)
    - \$25 Registration Fee for Grades 5 - 12
  - Athletic Fees - Athletic Fees are added to each student's account once they are signed up for a sport(s). Sign up for any middle school or high school athletics can be completed online. The link to complete this form can be found as part of the registration instructions found on the district website at [www.poynette.k12.wi.us](http://www.poynette.k12.wi.us), Families & Community, Curriculum & Instruction, Registration Information.
    - High School Athletic Fee - \$50 per sport season
    - Middle School Athletic Fee - \$25 per sport season
  - Parking Permit Application (High School Only) - Fees are added to each student's account after the parking application form is completed and submitted. The link to complete this form can be found as part of the registration instructions found on the district website at [www.poynette.k12.wi.us](http://www.poynette.k12.wi.us), Families & Community, Curriculum & Instruction, Registration Information.

- Transportation: IF YOUR STUDENT(S) RIDES THE SCHOOL BUS, complete a GoRiteway Bus Company form for each student. The link to complete this form can be found as part of the registration instructions found on the district website at [www.poynette.k12.wi.us](http://www.poynette.k12.wi.us), Families & Community, Curriculum & Instruction, Registration Information. Questions can be directed to GoRiteway via email at [portagebus@goriteway.com](mailto:portagebus@goriteway.com) or by phone at 608-745-1501.

- Resolve any outstanding obligations including negative lunch balances, unpaid fees, etc.

If you do not have internet access or a device available with which to register your student(s), please contact the appropriate school office.

- Poynette Elementary School (Grades 4K - 4): 608-635-4347, ext. 4
- Poynette Middle School (Grades 5 - 8): 608-635-4347, ext. 6
- Poynette High School (Grades 9 - 12): 608-635-4347, ext. 7
- Guardian Information - \*Only legal guardians are allowed to view student information in the Infinite Campus Portal or by any other means (emails to teachers, letters home regarding student grading information, etc.). If a legal guardian chooses to extend rights to another adult to have access to student information, the legal guardian can follow the procedures in the Delegation of Parental Power form. This form can be found on the district website at [www.poynette.k12.wi.us](http://www.poynette.k12.wi.us), Families & Community, Student Services, Delegating Parental Power. Any questions can be directed to Lisa Hazard at [lhaza@poynette.k12.wi.us](mailto:lhaza@poynette.k12.wi.us) or (608)635-4347, ext. 202.
- Free and Reduced Meals Information - Free and Reduced Meal Applications are included in this issue of the PAD on pages 30-35. Forms can also be found on the district website at [www.poynette.k12.wi.us](http://www.poynette.k12.wi.us) under Families & Community, Student Services, Free & Reduced Meals Program. Completed forms can be scanned and emailed to Lisa Hazard, Free and Reduced Meals Coordinator at [lhaza@poynette.k12.wi.us](mailto:lhaza@poynette.k12.wi.us) or mailed to: School District of Poynette, Attn: Lisa Hazard, PO Box 10, Poynette WI 53955. Questions can be directed to Lisa Hazard at [lhaza@poynette.k12.wi.us](mailto:lhaza@poynette.k12.wi.us) or (608)635-4347, ext. 202.
- School Photos - School photos were taken in July. There are other opportunities available for student photos on the following dates:
  - Poynette Elementary School - Wednesday, September 7th
  - Poynette Middle School - Thursday, September 8th
  - Poynette High School - Friday, September 9th



- 4K Picture Day - Monday, October 10th
  - St. Peter's - 9:00 am
  - Kids First - 10:30 am & 12:30 pm
  - Main Street Youngsters - 1:30 pm
- Make Up Day for the District - Tuesday, October 18th
  - Poynette Elementary School - 8:00 am
  - Poynette Middle School - 10:30 am
  - Poynette High School - 12:45 pm
- Picture Days at Galley Studio - Wednesday, November 2nd & Thursday, November 3rd, 9am - 5 pm, No appointment needed

## Program Modifications

The District recognizes that the regular school program may not be appropriate for all students. Some students may need program or curriculum modifications to successfully meet the District's academic goals and/or graduation requirements. Modifications may be requested per District Policy 2451.

## Student Accident Insurance

The Board of Education provides supplemental accident insurance through Student Assurance Services. It covers student injuries that occur in school, on school grounds during school hours, or in school-sponsored and directed activities. If a student is injured, the parents' insurance program is the primary carrier. Forms, if needed, are available from each of the district's school offices. *Treatment for an injury must be rendered within 60 days from the time of the injury by a licensed physician. The form should be completed and submitted to the Student Assurance Services Company within 90 days from the date of the accident. For additional information regarding coverage, benefits, & exclusions, please contact the Poynette School District Administrative Offices.*

## Infinite Campus Portal Registration

Did you know that you can pay your child's fees online, check meal purchases and account balances, check grades, courses and attendance online? We offer this communication tool for parents and students through our district's student and grading information system, the Infinite Campus Parent Portal. The Infinite Campus Parent Portal has become more important now than ever.

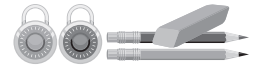
To use the Infinite Campus Parent Portal, parents/guardians need a computer or device that can access the internet. Access to the portal can be gained from home, work, public library or anywhere there is an internet connection. The portal is a free service to our district families.

Instructions and training for using the portal are available on our website, [www.poynette.k12.wi.us](http://www.poynette.k12.wi.us), under Families & Community, Curriculum & Instruction, Infinite Campus Portal Information.

Students in all grade levels are provided with their own portal accounts. Students do not need to request an account. Once any user has established a portal account, he/she will have access to the account throughout the course of the students' learning experiences in our district, provided the user follows the acceptable use policy for the portal. There is no need to annually register for a portal account.

Parents are utilizing the information on the portal to talk to their children about their school life, thus improving attendance, assignment completion and overall progress in school. Making this information-rich connection with parents is a clear way to improve communication between teachers, parents and students. This ever important practice will ultimately help boost student achievement.





## Attention to Attendance

Regular and punctual school attendance is essential for success in school. The administration has developed definitions, rules and procedures regarding attendance in accordance with Wisconsin State Statute 118.15 which is specifically laid out in the 2022-23 Student and Parent Handbook.

An accurate record of attendance is required by law and is carefully noted in a student's permanent record. Some of the highlights of the attendance policy include:

- If a student comes late to school or needs to leave prior to the end of the school day, they **must** check-in/check-out with the office. Failure to do so may result in the absence being unexcused.
- All 4K-12 student absences should be reported by a parent/guardian to the appropriate school office on the day of the absence. Please call by **8:25 a.m. for 4K-4** and by **8:15 a.m. for grades 5-12**. Voicemail and email are active 24 hours a day to receive messages. If we do not receive communication from a parent/guardian, the absence will be unexcused.
- Please provide a student excuse for any absence that is the result of a medical, dental or orthodontic appointment. A medical excuse letter from a physician may be required for any student who has more than 7 absences due to illness in a given school year.
- Based on Wisconsin State Statute 188.15 (3) [c], parent(s)/guardian(s) are authorized to excuse their student from school attendance for any or no reason, up to a maximum of 10 school days in a school year, provided they notify the school in writing prior to the absence. Examples of absences that would fall under this category include: medical appointments, family vacation, college visits, court appearances, funeral services, state tournament games, hunting, and family emergencies. If the absence is due to an appointment that is medically necessary (doctor, dentist, physical therapy, etc.), a student medical excuse from the doctor/dental office can be provided to the appropriate school office at which time the absence will be updated to a medically exempt absence. A medically exempt absence will not count against the 10 allowable absences during the school year.
- After each unexcused absence, an attempt will be made to contact the student and their parent/guardian. A student and parent could be issued a citation by the Poynette Police Department if an absence is unexcused for part or all of any school day, according to city ordinance 14.07.

## When Your Child is Absent Please Contact the Office

All families in the Poynette School District have 24 hour access in order to leave information regarding attendance. Parents can either call and leave a message on voicemail or send an email to the general attendance email address at any time. You can also mention a request for homework when you contact the office. Phone numbers and email addresses are listed below.

- Poynette Elementary School – 635-4347, ext. 4 for grades 4K-4 or email at [es-attendance@poynette.k12.wi.us](mailto:es-attendance@poynette.k12.wi.us).
- Poynette Middle School - 635-4347, ext. 6 for grades 5-8 or email at [ms-attendance@poynette.k12.wi.us](mailto:ms-attendance@poynette.k12.wi.us)
- Poynette High School – 635-4347, ext. 7 for absences or email at [hs-attendance@poynette.k12.wi.us](mailto:hs-attendance@poynette.k12.wi.us).
- The school district has a program that records student absences to help ensure the safety of our students coming to school. All student absences should be reported on the day of the absence by a parent/guardian. **Please call/email the appropriate school office with the reason for the absence before 8:15 a.m. for grades 5-12 and 8:25 a.m. for grades 4K-4 on the day of the absence.** If your child is absent due to illness, please provide the symptoms in your message. If we do not receive communication from a parent/guardian, the absence will be unexcused. Thank you.

## Notifications about Student Attendance through Infinite Campus

The Campus Mobile Portal app is available for free, for both **Android** and **IOS** devices. Download the Parent or Student App on Google Play or the App Store. Once the app has been installed, parents and students can access grades, attendance and schedule information virtually anywhere. Parents/guardians with more than one student in their family can easily switch from one to another's information with the flick of a fingertip. One feature of this app is the opportunity to receive notifications. Once notifications have been enabled by the district, this feature will allow parent and student subscribers to receive notifications regarding changes to assignments, grades and attendance changes according to their individual notification preferences. It's also integrated with the advanced, object-oriented Campus Security system, so each student in the family can only view his/her own information. The district code for the app HXDSHL.

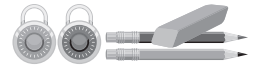


### Download the Mobile App

Campus Student and Campus Parent

- Announcements**  
Quickly see district announcements as they are posted.
- Assignments**  
Browse assignments by specific class or due date.
- Attendance**  
Review attendance events in summary and detail form.
- Grades**  
Immediate access to grades as they are posted.
- Schedule**  
Review schedule from anywhere, at any time.





## Bus/Transportation Information

**FAMILIES ARE REMINDED THAT A GORITWAY BUS COMPANY FORM MUST BE COMPLETED FOR EACH STUDENT EVERY YEAR if your student(s) need bus transportation for school. Students needed to be registered by July 31 in order to receive bus transportation at the start of the school year.** If you need bus transportation and have not yet registered your student, please contact GoRiteway via email at portagebus@goriteway.com or by phone at (608) 745-1501. Thank you.

## District Transportation

Eligibility for transportation is based on a student's resident address and is provided to and from school for curricular and co-curricular purposes. For more information please see the district Transportation Policy 8600 and Administrative Guideline 8600A on the school website.

A bus pass (pay-to-ride) may be purchased to allow a student that is otherwise not eligible for district transportation to be picked up and dropped off at designated points along an established route within the School District of Poynette. Payment for the entire school year must be received in full along with a completed transportation registration request.

- A bus pass allows a student to be picked up and dropped off at designated points within the Villages of Poynette or Arlington.
- The number of seats may be limited and are assigned on a first-come, first-served basis.
- The cost for a school year is \$55 per student and is available on existing routes.
- Rates are accepted for a full year only. New residents to the district may apply for transportation and will be charged on a prorated basis.
- Payment should be made to the "School District of Poynette". Refunds will not be allowed, even if students leave the district, move within the district, change child care arrangements, or are removed from the bus due to disciplinary matters.
- Special exceptions may be granted by the transportation supervisor.
- If you have questions or need additional information, please call Dr. Hoernke at the high school (635-4347, ext. 400), Mr. Hunter at the middle school (635-4347, ext. 101), or Mr. Hausser at the elementary school (635-4347, ext. 100).

## Bus Routes

When your student will be absent and not riding the bus on a certain day please call GO Riteway at 608-745-1501 and leave a message on the Go Riteway voice messaging system. The office is open from 6:00 a.m. to 5:00 p.m. or you can also leave a message the evening prior to the absence. Students should be at their bus stop five minutes before the scheduled pickup time.

## Make Note of Fall Conferences!

Parents/Guardians & Students Are Encouraged to Attend Conferences Together

4K-12 Conferences

Thursday, October 13, 1:30 p.m. - 8:00 p.m.

We look forward to seeing you!

## School District of Poynette (608) 635-4347

**Central Administration Office – ext. 5 – Fax 635-9200**

Matthew Shappell, District Administrator, ext. 200

Jerry Pritzl, Assistant District Administrator, ext. 6

Ryan Nehmer, Business Manager, ext. 203

David Fischer, Director of Student Services, ext. 201

**Poynette High School – ext. 7 – Fax 635-9201**

Mark Hoernke, Principal, ext. 400

Melissa Paynter, Assistant Principal and Athletic Director, ext. 401

**Poynette Middle School – ext. 6 – Fax 635-9233**

Jacob Hunter, Middle School Principal, ext. 101

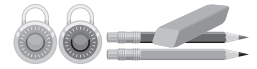
**Poynette Elementary School - ext. 4 - Fax 635-9259**

Jay Hausser, Elementary Principal, ext. 100

**Poynette Elementary/Middle School - ext. 305/ext. 6**

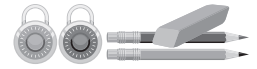
Lynn Sisco, Assistant Elementary/Middle School Principal, ext. 125/ext. 6





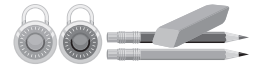
## Co-Curricular Activities & Offerings

Activity	Grade Level	Mission
Elementary Creativity Club	4	Students participate in Art projects outside the scope of the curriculum.
Math Enrichment Groups	5-8	This takes place during the day during our WIN time. Students collaborate with each other to solve rigorous math problems and get the chance to compete at Math events throughout the year.
MS Art Club	5-8	Students participate in Art projects outside the scope of the curriculum.
MS Band	5-8	Students learn how to play instruments and be a part of a large group band.
MS Drama Club	5-8	Students work together to put on a production. They are able to present to the school and for the community
MS Forensics	5-8	Students participate in different events, (public speaking, etc) and get the chance to compete against students/teams from other schools.
MS Literacy Club	5-8	Students get the opportunity to participate in activities aimed at enriching their literacy skills. This includes writing contests, communicating student/group accomplishments, etc.
MS No Name Volunteers	5-8	Students participate in volunteer service activities that are organized by the advisor.
MS Chorus	6-8	Students work on and improve their singing ability. They are able to perform during concerts throughout the year.
MS Science Olympiad	6-8	Students compete in on STEM related competitions, and compete with students from other schools.
Equestrian Club	6-12	Students participate in the equestrian show season competing in most disciplines: Western, English, Jumping, and Gymkhana. Students are judged on how well the student/horse show as a team.
MS Student Leadership Group	7-8	This takes place during the day during our WIN time and student lunch times. Students plan different activities that focus on building school culture.
Archery Club	7-12	Provide students with Archery related activities.
AFS Club	9-12	Advisor acts as a Liason between the exchange student, school staff and students. The advisor may organize activities that allow the students to learn about and from the exchange student.
Art Club	9-12	Provide authentic opportunities, activities, and discussions for students interested in Art. Some of these activities may include artist lectures and discussions, field trips, mural painting activities, and museum tours.
Class Grade Level	9-12	All students are welcome to participate in Homecoming, Prom, Winter Assemblies, Fundraising activities, and other class-related events by grade level group (Class of 2023, Class of 2024, Class of 2025, Class of 2026)
Conservation Club	9-12	Provide authentic opportunities, activities, and discussions for students interested in the environment and conservation (butterfly counts, bird watching, Leopold Center exploration
FBLA	9-12	Provide authentic opportunities for students in the area of Business and Business related careers
FFA- Year Round	9-12	Provide authentic opportunities for students in the area of Agriculture and Agriculture careers
Fishing Club	9-12	Ice Fishing Club provides students the opportunity to learn and participate in the sport of ice fishing. The club is part of the Wisconsin Interscholastic Fishing Association and competes in tournaments each year



## Co-Curricular Activities & Offerings

Golf Club	9-12	The club provides an opportunity for students to participate in an outdoor golf club. They practice at Shepherd's Meadow Golf course weekly for 8 weeks in the fall.
GSA Club (Gay-Straight Alliance)	9-12	GSA is an educational support group for students who identify as LGBTQ+ and allies of those individuals.
HS Band	9-12	WSMA competitions, PEP Band, Jazz Ensemble, Rock Band
HS Chorus	9-12	WSMA competitions, Individual and Group Performances @ cocurricular events, Concerts
HS Drama Club	9-12	Increase participation and promotion of drama in the District and within the community.
HS Forensics	9-12	Students participate in different events, (public speaking, etc) and get the chance to compete against students/teams from other schools.
HS Hope Squad	9-12	Students in Hope Squad are trained to recognize the warning signs of suicide, how to reach out to peers in distress, and how to refer them to trusted adults. Hope squad members will actively create opportunities for connectedness in their school amongst all students.
HS Literary Arts Club	9-12	Increase participation and promotion of literary and fine arts in the District of Poynette through student-led activities. Examples: Leading AA Cafe, book reviews in partnership with Public Library, Community art (murals), presentation of literature to elementary students, family fine arts and literacy night.
HS Science Olympiad	9-12	Students participate in team-based science related competitions throughout the state. This highly competitive organization tours UW Colleges and allows competitors to converse with UW Professors and scientists.
HS Student Council	9-12	Students lead activities throughout the school year. The organization takes formal control of all Homecoming activities. The organization also provides a liason between the student body and the school administration.
Math Team	9-12	Students work as a team team and individually to solve math problems and participate in competitions against multiple other school districts.
Music Trip	9-12	PHS Music Teachers lead a music related trip over Spring Break, usually to New York City, New Orleans, or Washington DC
Photo Club	9-12	Students participate in photo or camera related activities, such as field trips and lectures/discussions
Spanish Club/ International Club	9-12	Students have the opportunity to learn about and study other cultures. They create fun experiences such as making and trying food from all different cultures
Varsity Club	9-12	Students participating in our HS sports can also join varsity club. They help with running our concessions at our sporting events, and in return, varsity club uses the funds to help our athletic programs.
Yearbook	9-12	Students take and gather photos throughout the year and compile them into a beautiful yearbook keepsake for all students and families to purchase
National Honor Society	11-12	Junior and Senior students with an overall GPA of 3.5 and a commitment to volunteerism experience formal opportunities to give back to their school and community (book drives and blood donations)



## 2022 - 2023 SCHOOL CALENDAR

Thursday, August 25, Friday, August 26, & Monday, August 29.....All Teacher Inservice	Thursday, December 22 ..... EARLY RELEASE ALL GRADES at 1:15 p.m.
Monday, August 29 ..... OPEN HOUSE for Grades K-12, 4:00-7:00 p.m.	Friday, December 23 to Monday, January 2 ..... NO SCHOOL, Winter Break
Monday, August 29 ..... 4K Orientation, 6:00 p.m.-7:00 p.m.	Tuesday, January 3 ..... CLASSES RESUME
Tuesday, August 30 ..... PHS Schedule Changes, 9:00-11:00 a.m. & 2:00-4:00 p.m.	Monday, January 16 ..... NO SCHOOL, MLK Day
Wednesday, August 31 ..... PHS Freshmen & New Student Orientation/ Link Crew Day, 8:00 a.m.-12:00 p.m.	Friday, January 20..... Second Quarter Ends Grades 5-12
Thursday, September 1 ..... FIRST DAY OF SCHOOL! Welcome Back!	Monday, January 23 .....NO SCHOOL, Staff Professional Development Day
Monday, September 5 ..... NO SCHOOL, Labor Day	Thursday, March 2..... Second Trimester Ends Grades 4K-4 EARLY RELEASE ALL GRADES at 1:15 p.m. 4K-12 SPRING CONFERENCES 1:30 p.m.- 8:00 p.m.
Tuesday, September 6..... 4K Sneak-a-Peek at 4K Centers	Friday, March 3 .....NO SCHOOL, Staff Professional Development Day
Wednesday, September 7..... 4K FIRST DAY OF SCHOOL	Friday, March 24 ..... Third Quarter Ends Grades 5-12
Thursday, October 13 ..... EARLY RELEASE ALL GRADES at 1:15 p.m. 4K-12 FALL CONFERENCES 1:30 p.m.- 8:00 p.m.	Monday, April 3 to Friday, April 7 ..... NO SCHOOL, Spring Break
Friday, October 14..... NO SCHOOL	Monday, April 10 .....NO SCHOOL, Staff Professional Development Day
Thursday, November 3 ..... First Quarter Ends Grades 5-12	Monday, May 29 ..... NO SCHOOL, Memorial Day
Friday, November 4 .....NO SCHOOL, Staff Professional Development Day	Sunday, June 4..... Poynette High School Graduation
Tuesday, November 22..... First Trimester Ends Grades 4K-4	Wednesday, June 7 ..... EARLY RELEASE for ALL GRADES at 12:30 p.m. Last Day of School for Students & Teachers Half Day Professional Development for Teachers
Wednesday, November 23 to Friday, November 25 ...NO SCHOOL, Thanksgiving Break	

### If You Need Information About...

- your child’s grades and performance in the classroom, or about something that takes place in the school your child attends, please contact the teacher at 635-4347.
- curriculum questions at a certain grade level, please contact Matthew Shappell, District Administrator, ext. 200.
- transportation matters, please contact Matthew Shappell, District Administrator, ext. 200.
- school board policies, items on the school board agenda, issues before the Board of Education, please contact Matthew Shappell, District Administrator, ext. 200.
- for special education programs for children, please contact David Fischer, Director of Student Services, ext. 201.
- high school student schedules, financial aid, and counseling, please contact Todd Anderson, ext. 404.
- elementary counseling needs please contact Cassidy Mitchell, ext. 180 for grades K-3 or Makenzie Hamer, ext. 182 for grade 4.
- middle school counseling needs please contact Gabrielle Morton, ext. 314.
- special counseling needs for all grade levels, please contact Dave Fischer, Director of Student Services, ext. 201 or Makenzie Hamer, K-12 Social Worker, ext. 448.
- disciplinary actions at the high school, and athletic information at the middle and high schools, please

contact Melissa Paynter, ext. 401.

- disciplinary actions at the elementary school, please contact Jay Hausser, Principal, ext. 100.
- disciplinary actions at the middle school, please contact Jacob Hunter, Principal, ext. 101.
- questions about the Parent Portal, please call Anna Velazquez, ext. 310.
- food service account or newsletter information, please contact Marie Klink, ext. 403

### To Pursue a Request...

If you have requested information or attempted to resolve a concern and need additional assistance, please proceed with the following:

- if it concerns an elementary grade student and you have contacted the principal, please contact the district administrator.
- if it concerns a 5th-8th grade student and you have contacted the principal, please contact the district administrator.
- if it concerns a 9th-12th grade student and you have discussed it with the high school principal, please contact the district administrator.
- if you have talked to the above school officials and are not satisfied, please contact the district administrator and request an appearance before the Board of Education



## Update from the Puma Nation Ground Floor - A Message from Mr. Hausser, 4K-4th Grade Principal

Poynette Elementary continues to work hard to be a great place for students to learn and staff to work. Our school prides itself on being the “ground floor” for Puma Nation. We continue to work hard and follow our mantra each and every day. Our statement for all students and staff is “We are Pumas! I am learning and growing every day.” We take great pride in how we treat one another and look to improve every day in all areas. The adults in our building also believe in learning and growing each day as well. We focus on the whole child academically, emotionally, and physically. Our goal is to prepare our students to have the skills and knowledge in order to succeed at whatever they choose to do.

I wanted to again take the time to thank our wonderful community for the passage of the referendum that has provided the district with a now two-year old K-4th grade building. The building helped us navigate the pandemic the last two years and we are excited to continue to broaden how we use it. We have some great collaboration and small group learning areas that we anticipate using to their full extent this year. Thanks again for this great addition to our district. It truly shows the community’s support for our goals. Also, if any community members would like to tour the building, please contact the Poynette Elementary School office at 635-4347 ext. 107 or 109 to schedule a tour. I would be more than happy to show off our beautiful facility.

At the same time, we are more than just a building. Our students continue to work hard on many skills and areas of knowledge. We are in our 5th year of implementing the Lucy Calkins Units of Study in both Reading and Writing. Our students made strong gains in their amount and quality of writing over the past few years. We look forward to continuing to work on our reading goals in the coming year but are excited about the progress we have seen in writing. This year we are also in our second year of our new math curriculum which is called Bridges in Mathematics. Once again our great elementary school staff has shown a huge dedication to our students and to implement this new curriculum with fidelity. We were pleased with our first year, but look forward to the continued growth and progress that it takes to implement a new curriculum.

We will continue to work closely with our students and families to provide the best possible experience for all. This year we will be launching a new program. We are starting our P.A.A.W.S. program. The acronym stands for Poynette Area Adults Working with our Students. We are open to having volunteers again come and work with our students. This program now encompasses our past mentoring, tutoring and Watch D.O.G.S. programs. There will be more

information in the future, but we are excited to again be able to have community members impact our students on a regular basis. Adult participants will need to have a district approved background check and attend an orientation meeting. If you have questions, please feel free to contact the Elementary School Office at 635-4347 ext. 107 or 109.

Our students continue to develop a love of learning and demonstrate that love during the summer. We had many students attend our summer school session and we had great effort from them and our teaching staff. At the same time, we are excited about the upcoming school year! Feel free to contact me at 635-4347 ext. 100 for any questions and concerns that you may have.

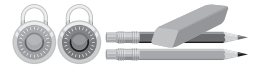
Sincerely,  
Jay A. Hausser  
4K- 4th Grade Elementary School Principal

## Greetings Puma Nation!

My name is Lynn Sisco and I am excited to have the privilege of being the next 4K-8th grade Associate Principal. Prior to coming to Poynette, I served as the School Social Worker and Summer School Principal in DeForest (3 years) and Sun Prairie (5 years).

I have two daughters, Bella (5th grade) and Emmaline (1st grade), and we enjoy spending time on the ski hill, out on the lake, taking our 2 year old Standard Poodle (Benelli) for walks, and spending time with friends and family. I cannot wait to get to know all of the staff, students, families, and Poynette community in the coming days and school year.





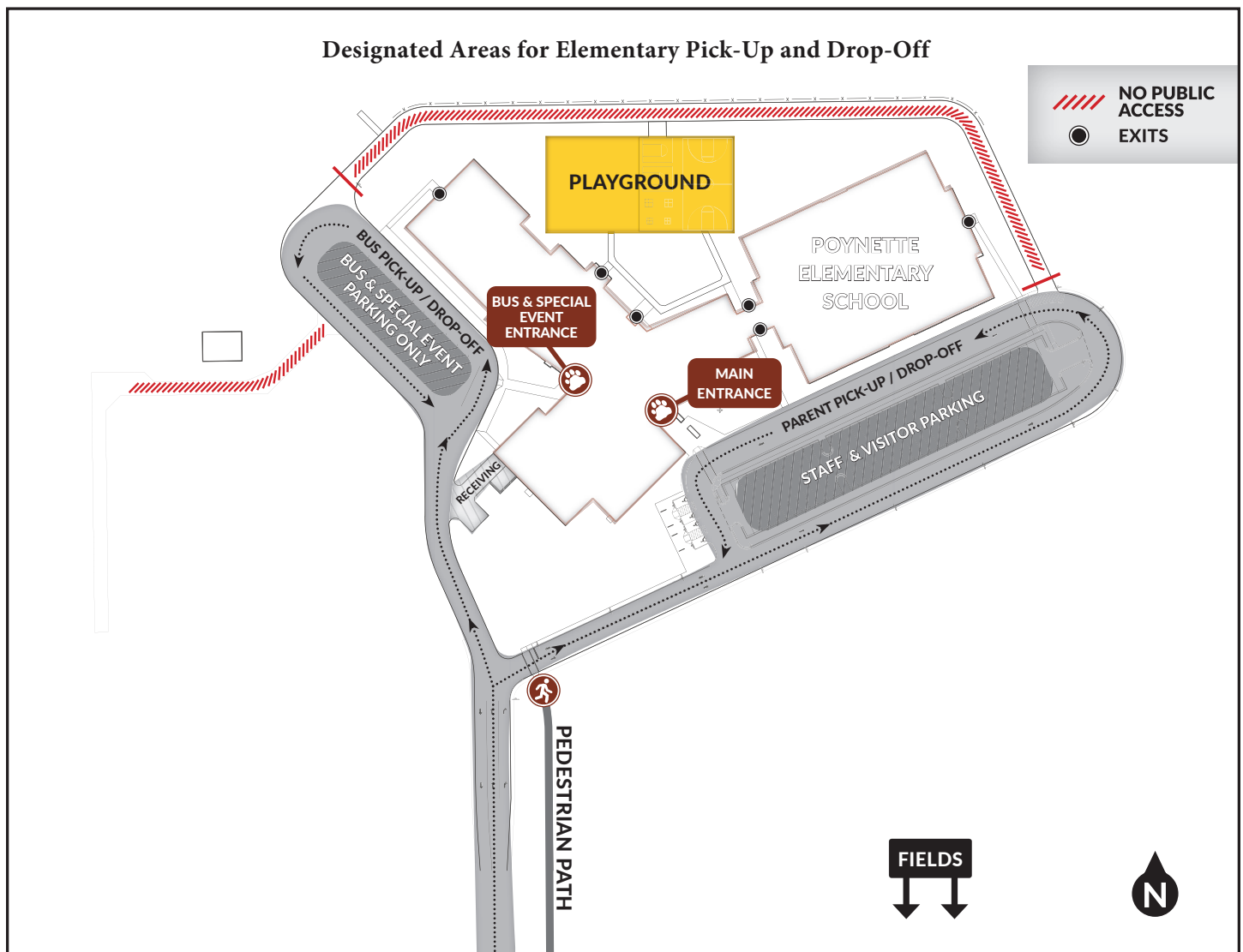
## Elementary Pick-Up & Drop-Off Reminders

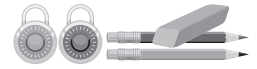
Hello Families! Please make note of these reminders regarding elementary pick-up & drop-off.

- Grades K, 1, & 3 enter through the main entrance
- Grades 2 & 4 enter through the second set of doors just east of the main entrance by the guidance office. We are not using the doors at the far end (2nd and 4th Grade area) of the building.
- Please do not park in the handicap accessible parking unless you have a sticker.
- Please do not pick up your children from the 2nd(left)

lane or have them cross in front of traffic to the parking lot. We need them to use the crosswalk.

- Please be patient and follow the line around so students can safely be picked up or dropped off.
- Please drop off and pick up students next to the sidewalk closest to the building.
- Bus riders are released first because they need to pick up the middle school and high school students.
- Please be patient - everyone will get in and out safely





## Message from Mr. Hunter - Poynette Middle School Principal

Change is constant in a middle school. Students walk into middle schools in very different shoes (literally) than when they walk out ready for high school. While the physical changes may be the most obvious, the adolescent brain is also developing incredibly fast. It is our goal at Poynette Middle School to support all students as they grow into more independent learners by providing them with opportunities to develop lifelong critical thinking, collaboration, communication, and problem solving skills to serve them in high school and beyond.

This year change is also taking the form of a leadership transition at Poynette Middle School. It is my honor to take over as middle school principal for Dr. Pritzl. I am joining the Poynette community as an experienced middle school teacher and instructional coach who is passionate about empowering middle schoolers to become life long independent learners. Dr. Pritzl and I have been hard at work collaboratively planning for a great 22-23 school year.

Poynette Middle School has a track record of high quality teaching and learning, and I am eager to continue the impactful work already happening. A school's culture goes much deeper than any individual leader. The positive, supportive, and welcoming culture that defines Poynette Middle School is a testament to the dedication of its staff, students, and families to every child. That culture will continue to flourish as a new school year begins. From 5th graders ready to add to their stories all the way to new 8th grade student leaders, great things await the students of Poynette Middle School in 22-23.

Our staff is committed to meeting every child where they are and moving them forward. We achieve this through the use of high quality student-centered teaching practices, forming learner partnerships with each child, and working collaboratively with families. Our middle school classrooms are inclusive spaces that welcome students of all backgrounds and ability levels. We know our diversity, in all of its forms, to be part of what makes our learning communities strong and vibrant. The education of a community's children is truly a joint effort, and I look forward to partnering with each of you as we strive to live up to our mission, vision, and goals. Please be on the lookout for future opportunities to connect, provide input, and build partnerships.

## Hello Poynette Families

My name is Jacob Hunter and I am so excited to join the Poynette community as your next middle school principal. I am bringing experience as a middle school teacher and instructional coach. I spent the first five years of my teaching career in a small community in SW Washington state teaching in a 6-8 cross-curricular learning program. It was there that I developed a passion for putting students in the driver seats of their own learning and developed a toolkit of student-centered teaching practices such as project based learning. For the last five years I have been a classroom teacher and instructional coach in Sun Prairie. My wife, Alecia, and I were both raised in Wisconsin and while we loved living in the Pacific Northwest we decided to move back home to start a family of our own. We now have two beautiful daughters Avery (3) and Joelle (3 months!) and are excited to put down roots in a community we can be proud to raise our daughters in. I look forward to meeting more of the Poynette community and know there is a great learning journey ahead for all of us!





## Message from Dr. Hoernke PHS 2022-2023

Welcome to the start of the 2022-2023 school year. The high school staff and I look forward to guiding and supporting our students as they enter into new classes, new experiences, and new opportunities. Our staff and students continue to build a school culture in which we look forward to learning, exploring, and succeeding. The Puma Nation will soon assemble for another successful school year, one in which students will build upon their interests and talents.

The learning culture of Poynette High School focuses upon a growth-mindset. Our students and staff are committed to the notion that hard-work, practice, teamwork, and a true belief in ourselves will inevitably build 21st century skills and success. This mindset encourages students and staff to be innovators and leaders. It allows students to make mistakes, learn from them, and improve and grow.

This positive school culture envelops every aspect of our building. The first time your student uses one of the 3D printers or CNC machines in our new STEAM facility, they will almost surely make several mistakes. Your student's September American Revolution debate in AP History will not be as strong nor as successful as their Cold War argument

they present in May. Our teachers ask students to reflect upon possible areas of improvement and work to guide them to reach their full potential. The overall PHS goal is for ALL of our students to explore possibilities, build skills and knowledge, and refine their many talents.

PHS is poised for further success in the upcoming school year. Dozens of our 11th and 12th grade students have volunteered to spend some of their summer vacation days working as Link Crew Leaders. These student volunteers, trained by Mrs. Kaitlyn Heintz and Mr. Nate Leu, will lead incoming 9th grade students through the Link Crew high school orientation program designed to create a positive learning culture. To further add to a PHS culture focused on support, all students will also have an Academic and Career Planning Mentor. This teacher-mentor will help guide students as they explore, plan, and work toward academic and career goals.

I am absolutely sure that the 2022-2023 school year will bring further success as our students continue to explore, practice, and refine their skills. The PHS staff looks forward to assisting your students as they discover, build, and refine their talents. We welcome you to call or email us with any questions that may arise during the course of the 2022-2023 school year.

## Early College Credit Program

The Early College Credit Program allows Wisconsin public and private high school students to take one or more courses at an institution of higher education for high school and/or college credit. Any questions can be addressed by the high school principal or school counselor or by visiting DPI's website at <https://dpi.wi.gov/dual-enrollment/eccp>.

## Veterans Day 2022

Miss Miller will once again be providing a meal for our veterans. The meal will take place on November 11. Please watch for future updates as they become available.

**Fire won't wait.  
Plan your escape.™**

**NFPA**  
FIRE PREVENTION WEEK™  
October 9-15, 2022 [fpw.org](http://fpw.org)

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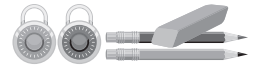
**MARK YOUR CALENDARS!  
HOMECOMING  
WEEK 2022**

**SEPT 26TH-30TH**

**HOMECOMING  
DANCE**

**OCT 1ST**  
**POYNETTE HIGH SCHOOL**

**MORE INFO TO COME**



## Counselor's Corner

by Todd Anderson, HS Counselor  
635-4347, Ext. 404  
tande@poynette.k12.wi.us

Are you the parent or guardian of a senior? If so, you should start thinking about whether or not your child will be attending an institution of higher learning next year. The UW System application will be available and students can begin completing this on August 1, 2022. In addition to the application, students can submit an unofficial transcript along with self-reported ACT scores. Students will receive more information on the application process once we return to school in September. Along with the applications and acceptance letters comes the financial responsibility of paying for the education. Although it is not yet time to apply for financial aid, you will be able to do so after October 1, 2022. If you have a student already in college, it works best to have them complete their FAFSA re-application before your senior completes their FAFSA. Your ability to receive financial aid for the upcoming college school year (one year from now, 2023-24) is based on your 2021 taxes. There is a wealth of information on financing the education of your student that can be found on the internet including a very popular and free site <http://www.studentaid.gov>. If you do not have a computer at home, you can find internet access at the Poynette Public Library, or your student can use a computer in the counseling office during normal school hours. If you have any questions, please feel free to contact me at 635-4347, ext. 404 or by email at [tande@poynette.k12.wi.us](mailto:tande@poynette.k12.wi.us).

## Schedule Changes

Poynette High School students will be able to make changes to class schedules on August 30th from 9:00 to 11:00 AM or 2:00 to 4:00 PM. Once classes have begun, students are given five (5) school days (10 for A/B classes) to change their schedules. Any changes that need to be made after five (5) days will require administrative approval.

## Yearbook News

The 21-22 PHS yearbook anticipated to be available around homecoming. Please watch for future updates as they become available.

Orders for the 2022-2023 Poynette High School Yearbook are now being accepted online. Place your order today at [jostens.com](http://jostens.com).

Attention Class of 2023 Families: Jostens has a private link for parents and photographers to use to upload their senior's photo directly into the yearbook software file. The link to upload the photo is [https://images.jostens.com/0qLN13BxrkcfhemR\\_BLD94w](https://images.jostens.com/0qLN13BxrkcfhemR_BLD94w). If prompted for an i.d. code, enter 0qLN13BxrkcfhemR\_BLD94w. A confirmation of the submission automatically goes to the sender, and the yearbook adviser will be able to access the upload. To ensure high quality printing in the yearbook, please provide only high resolution images in JPG, TIFF, or PNG format. The only props allowed in the photo are props related to school activities. Please contact Ms. Shepard, yearbook adviser, if you have any questions.

PHS LINK CREW  
PRESENTS

# FRESHMEN ORIENTATION

WEDNESDAY, AUGUST 31ST  
8AM-NOON  
KERR GYM

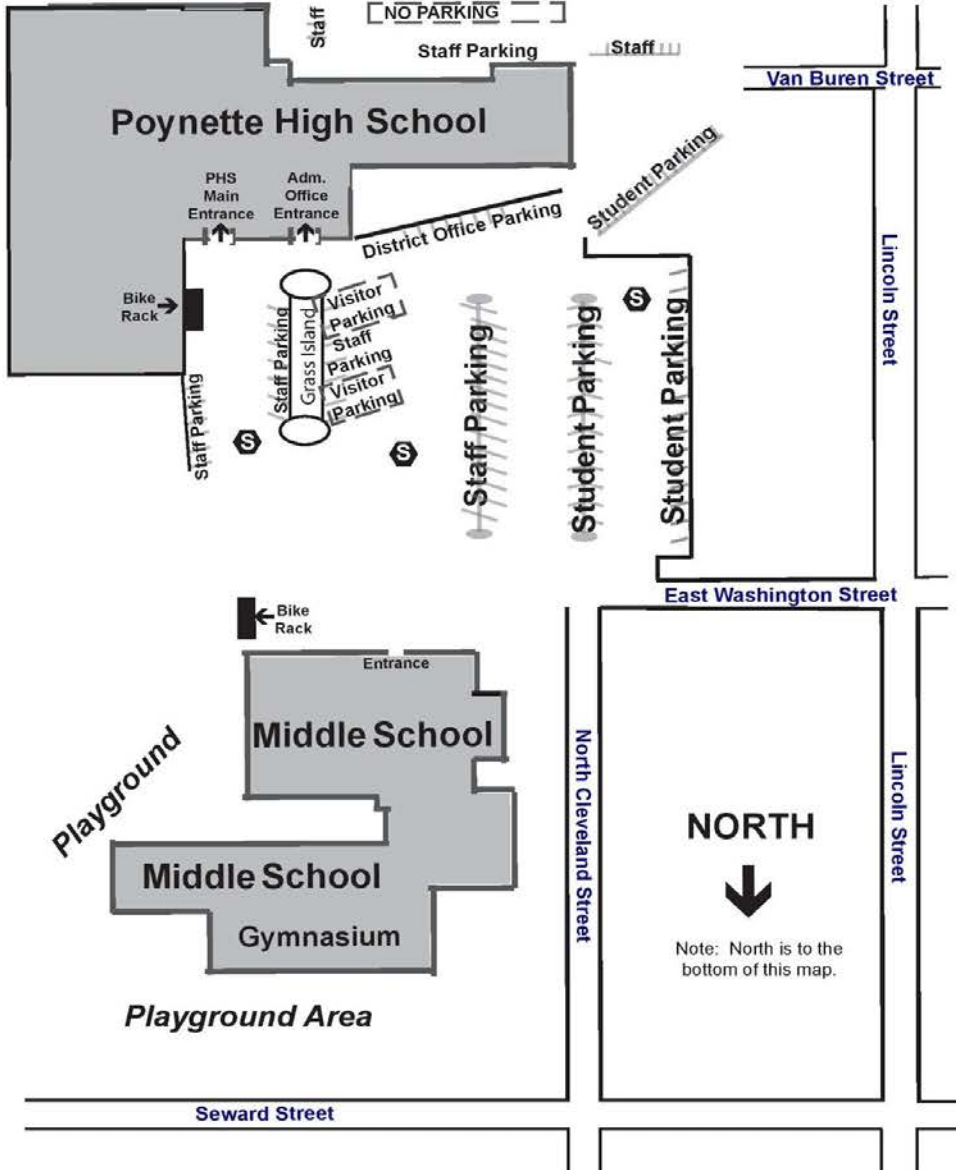
## LUNCH PROVIDED

STUDENTS NEW TO OUR SCHOOL ARE ALSO WELCOME!





## Designated Areas for Vehicle Parking



### Student Parking

- Is located in the three lanes on the west side of the parking lot, and along the west row opposite the STEAM wing.
- **Parking permits are required** and can be obtained by completing and submitting the on-line student parking application form. The cost is \$10/quarter, \$20/semester or \$40 for the school year.
- Permits will be issued after approval by administration. If more permits are requested than are available, students will be added to a waiting list. The charge for these spots will be prorated as they become available.

*For your safety, please walk in designated areas and pay attention to vehicle traffic in the area.*

### Administrative Office Parking

- Is located on the south end of the parking lot. Please see sign posting for parking restrictions.

### Staff Parking

- Is located in the five lanes on the east side of the parking lot and on the south side of the high school.


### Visitor Parking

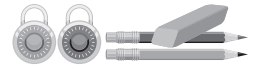
- Is designated by signs adjacent to the grass island area of the parking lot between the middle and high school buildings.

### Handicapped Parking

- Spaces designated by signs are available for "handicapped" parking. These require state permits. Parking in restricted areas may result in a ticket, the car being towed, or both.

### Additional Stop Signs in Parking Lot

- Please watch for and obey the stop  signs erected in the lot.



## Athletics at Poynette High School!

All athletes and one parent/guardian are required to attend one code of conduct meeting per year prior to participating in the student's selected sport. Meetings are held for each sport season, fall, winter, & spring and also include sport specific meetings. For those interested in winter or spring sports only, you may also attend the fall code of conduct meeting to fulfill the requirement of attending one code of conduct meeting.

### Fall Code of Conduct Meeting:

The Fall Code of Conduct Meeting was held Monday, August 1. If you were not able to attend the fall meeting and would like to participate in a fall sport, please contact Mrs. Paynter.

### Important Fall Sport dates:

- Football's first day of practice was August 2
- Monday, August 15: Volleyball, Cross Country, and Boys Soccer first day of practice

### Important reminders:

- Sign up for high school athletics continues to be completed electronically. The link to complete this form can be found as part of the registration instructions found on the district website at [www.poynette.k12.wi.us](http://www.poynette.k12.wi.us), Families & Community, Curriculum & Instruction, Registration Information.
- Please make sure all physical information is up to date. Athletes will not be allowed to participate in any practices without physical information on file. Please check with your school office for information specific to your athlete's paperwork needs.
- Athletic fees must be paid in the Infinite Campus Parent Portal before the first contest and are not refundable.

### Athletic Cards and Fee Reminder

Student athletes participating in sports must complete an alternate year card or physical card before beginning practice sessions. Forms are available at the school offices. Athletic fees need to be paid at the school office before the first contest and are not refundable. Grades 6-8 fee is \$25, and grades 9-12 fee is \$50 (per sport season per student).

### Use of School Facilities

The School District of Poynette has policies related to district and non-district residents' use of our school facilities. Anyone interested in using our facilities can review the usage guidelines found on the district website under Families & Community, Community, Facilities Use Registration. As always, we will continue to work with our community organizations and residents to allow the usage as stated in Board policy. School activities take precedence, and then clubs or groups based on their seasons.

## Golden Years Passes

The Golden Years Passes (if you are age 65+, or 62+ and retired) are available at the high school office for our senior sports fans. Passes are available at the high school office.

## Season Game Passes

Season athletic passes for students and adults may be purchased at the high school office or at upcoming high school games. Investing in a pass is both convenient and economical for those sports fans who regularly attend high school games. Passes are only valid for the name listed on the pass.

Passes cost \$30 for adults and \$10 for students. (Regular admission price for adults is \$5 and \$3 for students in grades K-12.). Passes are accepted at all regular season home high school games this school year including football, volleyball, basketball and wrestling competitions.

## Accessing School Sports Online

We want to provide accurate sports information but many times there are last minute cancellations or rescheduled games. You can now access and print all up-to-date high school athletic schedules at [www.capitolnorthconference.org](http://www.capitolnorthconference.org) or through the school website [www.poynette.k12.wi.us](http://www.poynette.k12.wi.us)

Middle school athletic events can be found by accessing the school district's website at [www.poynette.k12.wi.us](http://www.poynette.k12.wi.us), Schools, Poynette Middle School, Activities, Athletics


Enjoy touchdown-worthy treats!

# Homecoming Tailgate Party

Sponsored by the Poynette Athletic Booster Club

**Sept. 30th | 5:30 PM | Poynette High School**

**Burger, Brat, Hot Dog Meals to be Served**





# School Nutrition Program



## School Nutrition Program Information 22/23

Welcome to the School Nutrition Program. The K-12 menu features numerous healthy meal options. These include building a salad, optional entree choices and frequent fresh fruit and vegetables. All of the grain items served contain at least 51% whole grains.

Students in grades K-12 have access to a morning nutrition breakfast. Families participating in the free/reduced meal program may also participate in the FULL breakfast meal at the free/reduced price.

Students in grades 5-8 may purchase ONE snack item and students in grades 9-12 may make numerous snack and beverage purchases. All snack and beverage items offered meet the "Smart Snacks" guidelines, such as whole grain cookies, baked chips, fruit cups, string cheese and low/zero calorie beverages. In addition, should a grade 5-12 student wish to purchase an additional entree it will be charged to the students food service account. A price list is available on the district's website.

The lunch menu features numerous entrée choices. Any of the entrees can be purchased as a "Meal Deal" if at least ONE fruit or vegetable item is selected. The "Meal Deals" are listed on the menu and include milk.

The District's website, at [www.poynette.wi.us](http://www.poynette.wi.us), is a valuable resource for information relating to the School Nutrition program. You will find links to the Meal Viewer online menu, the Infinite Campus (IC) account information/online payments and the free/reduced meals application. In addition, it will allow you to stay updated on the most current nutrition topics.

As a district it is our goal to prepare nutritionally balanced, healthy and appealing meals at a reasonable cost. The program operates on a nonprofit basis with meals and ala carte prices reflecting the amount the district requires to fund the program. Please support the School Nutrition program. Your family's participation is very important in ensuring the district receives the maximum amount of funding. We value your participation in our School Nutrition Program!

I am available to offer assistance with any nutrition concerns you may have. I can be contacted at: 635-4347, ext. 312 or [plarr@poynette.k12.wi.us](mailto:plarr@poynette.k12.wi.us)

Thank you for supporting the School Nutrition Program!  
Paula Larrabee, CDM Food Service Director

**The following information should be reviewed and saved for your reference during the school year:**

## Healthy School Meals

It can be challenging for children to enjoy healthy meals. The School Nutrition program is centered on the following concepts: Increasing servings of FRESH fruits and vegetables, offering whole grain-rich foods (those containing at least 51% whole grains), while decreasing the amount of sodium, fat,

saturated fat and serving ZERO grams of trans fat in the menu. We accomplish this by offering a variety of healthy items in appropriate serving sizes that enable students to learn to make healthier choices, both in and out of the school environment. At the start of each serving line is the USDA MyPlate chart which explains the different meal items and how they fit with the meal service for the day. Each item listed includes: servings of fruit, vegetable, grain, protein and milk that are offered that day. The program participates in the offer versus serve meal option, which enables the student to have some choice in what they select for their meal items and helps to reduce plate waste. The students are required to select at least three different items from the fruit, vegetables, milk, protein and grain categories. One of the selections must be from the fruit or vegetable group. If they are coming home hungry, ask them what meal choices they selected from the options offered. If they didn't select all items, encourage them to try one other selection that would include the fruit, vegetable or grain.

I ask for your help to model and teach healthy eating habits, both inside and outside the school environment.

## Morning Nutrition Break & Breakfast

A morning nutrition break/breakfast is served to all students in grades K-12. A student may also purchase a single juice or milk. Remind your student to participate in the breakfast program. We all know how important it is to start your day with a good nutritious breakfast!

## Meal Viewer Interactive Menu and Nutrition Information

The interactive Meal Viewer menu is available on the district's website and displayed on monitors when entering the cafeteria. It provides up to date menu options and nutrition information. The menu can be printed daily, weekly or monthly as desired. Please review the Meal Viewer site frequently to keep current on information as it is a valuable nutrition resource tool.

## Menu Substitutions and Entree Choices

It is our goal to ensure that every meal choice is available daily as menued. Unfortunately the nation-wide supply chain and product availability issues are still occurring at this time. Some food and/or beverage products normally provided to students may not be available or arrive as scheduled. We ask for your patience and understanding as we do our best to meet the needs of our student's.

## Food Service Accounts

The district utilizes a computerized food service accounting system. The program is part of the Infinite Campus Student Information System. Parents have accounts established and students access money from their accounts by entering a 4-digit Personal Identification Number (PIN). The PIN may also be scanned from an ID card or student bar code list. Any food



# School Nutrition Program



service money brought to the elementary or middle schools will be forwarded to the high school office, where deposits are processed and should include each student's full name on the deposit envelope.

## Additional Purchases

Families in the district have the option to limit purchases. This refers to the dollar amount that your student, as an individual, can spend on à la carte or extra entrée purchases for grades 5-12. This does not include their purchase of any regular meal option or milk. If you would like to set limits on your account or exclude any extra purchases please call 635-4347, ext. 403.

## Deposits and Online Payments

This system is a prepayment program. Families are asked to prepay food service costs for their students to ensure that all payments to accounts will be completed prior to the start of school. Send only one check (payable to the School District of Poynette) per family rather than a check for each student. Please designate the amount to be allocated per student.

PLEASE, DO NOT SEND CASH to ensure accurate recording of payment. Send checks to: Poynette High School Office, c/o Food Service, P.O. Box 10, Poynette, WI 53955.

If a food service account has a positive or negative balance a statement will be provided at the end of the school year or when a student leaves the district with further instructions.

The online payment option is available on the Infinite Campus portal. Online payments are instantly deposited into the food service account, providing families with an easy and convenient option to pay fees.

## Account Balances

Payments must be made in a timely manner. The food service accounts are a pre-payment program. As a result, each student's account should hold and maintain sufficient funds to make purchases. Please review your family's IC account along with your email and phone information we have on file to ensure it is correct. You may find it helpful to monitor account spending on a calendar at home and access your account through the Infinite Campus Parent Portal.

If you have questions about your family account, or balance, please call 635-4347, ext. 403.

The following is the district's policy for account balance management:

- Low Positive \$10 (ten) balance - an automated message sent out to the family via email reminding families of a low balance.
- On or Before Negative \$5 (five) account balance -- phone call or electronic contact informing families of possible account suspension
- Negative \$20 (twenty) and lower account balance -- notice of suspension (by phone or letter) providing at least three

school days warning -- informing them that students will no longer be allowed to charge meal or food products until the student's account is restored to a positive balance. (Accounts will be suspended after three school days if funds are not received to ensure the account has a positive balance.)

- Parents who do not meet this deadline will be asked to send a bag lunch with their children.

## Free and Reduced-Price Meals

Note the 21-22 school year free breakfast and lunch meals for every student which was funded by the United States Department of Agriculture (USDA) and the Department of Public Instruction (DPI) School Nutrition program has ended. Free and Reduced Meals applications will be available after July 1, 2022, and will be sent to each district home, during the month of August, via the PAD School District Newsletter (delivered as an insert to Hometown Shopper), available at any school office or may be printed from the school district website.

Parents should read the information carefully to see if they qualify, as adjustments are made each year to the amount of income that can be earned. A family may have to reapply each year, if not qualified through the direct certification program. If you have not received notification that you have qualified for the new school year, you should complete a new application as soon as possible. An application can be made at any time with eligibility determined at the time it is received. The district implements all precautions available to respect the recipient's confidentiality of free or reduced meals. If qualified each student is entitled to both one lunch and breakfast per day at their approved status. Additional entrees, milk for meals brought from home, à la carte purchases and additional milk is at full cost and families are responsible for all charges incurred.

Questions about filling out or submitting an application can be directed to Lisa Hazard, Free and Reduced Meals Coordinator at lhaza@poynette.k12.wi.us or 635-4347 Ext 202. Completed applications can be scanned and emailed to lhaza@poynette.k12.wi.us, dropped off at the District Administration offices (located next to the High School) or mailed to: School District of Poynette, Attn: Lisa Hazard, PO Box 10, Poynette WI 53955. to Lisa Hazard, Administrative Free & Reduced Meals Coordinator

## District Wellness Policy

The School Nutrition program is linked closely to the District Wellness Policy. It includes a wealth of information with highlights including: physical activity, wellness education, school meals, ala carte/vending/snack items, learning incentives & classroom activities. The policy can be found on the district website under the following menu path: Families & Community>Student Services>School Nutrition Services. Please review the policy for additional information. Families are encouraged to join the wellness committee and may do so by contacting the school for more information.



# School Nutrition Program



## Children with Special Dietary Needs

If you have a child with special dietary needs please provide the school with a written note of the details as soon as possible.

## Food Safety

Every school district that accepts USDA/DPI meal funding must maintain a food safety plan and a minimum number of yearly staff food safety training hours. It was developed and placed into practice during the 2012/13 school year. It is reviewed, and updated, at least annually under the local public health department authority. Due to this plan the District was able to safely serve and distribute meals during the recent public health Covid crisis. Food safety has always been and will continue to be a high priority.

## Food service prices 22/23 school year:

Lunch:	\$2.80— Grades K-4
	\$2.90— Grades 5-12
	\$4.75 — Adults
	\$ .40 — Student reduced lunch
	\$ .40 — Milk, per half-pint
Breakfast:	\$1.65 -- Grades K-12
	\$ .30 -- Student reduced breakfast
	\$ 2.75-- Adults

The meal price includes one carton of milk per purchase. Refer to the 22/23 Ala carte price list for additional pricing.

## The Poynette–Dekorra Fire Dept., Poynette EMS, and Poynette Police Dept. Invite You to the

# POYNETTE SAFETY FESTIVAL



## SEPTEMBER 24 | 9 AM – 1 PM

### EVENTS TO RUN EVERY 30 MINUTES

**Med Flight (at 9 AM)**

**Taser Demos**

**Browns Towing Demo**

**Karate America**

**Vehicle Extrication**

**Columbia County K9 Demo**

**Poynette PD Drone Demo**

**Live Vehicle Fire Demo (at 12:30 PM)**

Other Organizations on Premise Include: DNR,  
Columbia County Sheriff's Dept., Columbia County  
Dive Team, National Guard, Aspirus Medivac,  
Poynette Public Works, and Others



# School Nutrition Program



## FREQUENTLY ASKED QUESTIONS ABOUT FREE AND REDUCED PRICE SCHOOL MEALS FOR SCHOOL YEAR 2022-23

Dear Parent/Guardian:

Children need healthy meals to learn. The School District of Poynette offers healthy meals every school day. **Breakfast cost: Grades K-12 - \$1.65; lunch cost: Grades K-4 - \$2.80, Grades 5-12- \$2.90.** Your children may qualify for free meals or for reduced price meals. Reduced cost is \$ .30 for breakfast and \$ .40 for lunch. This packet includes an application for free or reduced price meal benefits, and a set of detailed instructions. Below are some common questions and answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED PRICE MEALS?

- All children in households receiving benefits from FoodShare, the Food Distribution Program on Indian Reservations (FDPIR), or W-2 cash benefits are eligible for free meals, when listed on the application.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school’s Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may qualify to receive free or reduced price meals if your household’s income is at or below the limits on the Federal Income Eligibility Guidelines.

FEDERAL ELIGIBILITY INCOME CHART For School Year 2022-2023			
Household size	Yearly (\$)	Monthly (\$)	Weekly (\$)
1	25,142	2,096	484
2	33,874	2,823	652
3	42,606	3,551	820
4	51,338	4,279	988
5	60,070	5,006	1,156
6	68,802	5,734	1,324
7	77,534	6,462	1,492
8	86,266	7,189	1,659
Each additional person:	8,732	728	168

2. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and have not been told your children will get free meals, please call or e-mail **David Fischer at (608) 635-4347 ext. 201 or email [dfisc@poynette.k12.wi.us](mailto:dfisc@poynette.k12.wi.us)**.
3. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: **School District of Poynette, Administrative Offices, P.O. Box 10, Poynette, WI 53955.**
4. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE OR REDUCED PRICE MEALS? Please read the letter you received carefully and follow the instructions. If your letter indicated you qualify for free meals, then no application is needed. If any children in your household were missing from your eligibility notification, contact **Lisa Hazard at (608) 635-4347, ext. 202 or [lhaza@poynette.k12.wi.us](mailto:lhaza@poynette.k12.wi.us)** immediately. If your household was notified it qualified for reduced price meals, we encourage you to complete an application to potentially qualify for free meals based on household size and income.
5. MY CHILD’S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child’s application is only good for that school year and for the first few days of this school year, through **October 16, 2023** or when a new eligibility is determined. You must submit a new application unless the school told you that your child is eligible for the new



# School Nutrition Program



school year. If you do not submit a new application that is approved by the school or you have not been notified that your child is eligible for free meals, your child will be charged the full price for meals.

6. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals, but it is based on income. Please submit an application.
7. MY CHILD(REN) QUALIFIES FOR BADGERCARE PLUS OR MEDICAID. CAN MY CHILD GET FREE MEALS? Children with BadgerCare Plus, Medicaid, or subsidized insurance may be eligible for free or reduced price meals, but it is based on household income and household size. Please submit an application to determine if your household qualifies.
8. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report.
9. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed or experience a financial hardship may become eligible for free and reduced price meals if the household income drops below the income limit.
10. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: **School District of Poynette, Dr. Matthew Shappell, District Administrator, PO Box 10, Poynette, WI 53955, email [mshap@poynette.k12.wi.us](mailto:mshap@poynette.k12.wi.us) or call (608)635-4347, ext. 200.**
11. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
12. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
13. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.
14. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Do not include any combat pay resulting from deployment as income.
15. WHAT IF THERE IS NOT ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a separate piece of paper and attach it to your application.
16. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for FoodShare or other assistance benefits, contact your local assistance office or call 1-800-362-3002.

If you have other questions or need help, call (608)635-4347, ext. 202 to reach Lisa Hazard, Free and Reduced Meals Coordinator.

Sincerely,

District Administrator  
School District of Poynette



# School Nutrition Program



## HOW TO APPLY FOR FREE AND REDUCED PRICE SCHOOL MEALS

Please use these instructions to help you fill out the application for free or reduced price school meals. You only need to submit one application per household, even if your children attend more than one school in the School District of Poynette. The application must be filled out completely to certify your children for free or reduced price school meals. Please follow these instructions in order. If at any time you are not sure what to do next, please Lisa Hazard, School District of Poynette Free and Reduced Meals Benefit Coordinator, (608)635-4347, ext. 202 or lhaza@poynette.k12.wi.us.

PLEASE USE A PEN (NOT A PENCIL) WHEN FILLING OUT THE APPLICATION AND DO YOUR BEST TO PRINT CLEARLY.

### STEP 1: LIST ALL HOUSEHOLD MEMBERS WHO ARE INFANTS, CHILDREN, AND STUDENTS UP TO AND INCLUDING GRADE 12

Tell us how many infants, children, and school students live in your household. They do NOT have to be related to you to be a part of your household.

**Who should I list here?** When filling out this section, please include ALL members in your household who are:

- Children grades 12 or under AND are supported with the household's income; and
- In your care under a foster arrangement, or qualify as homeless, migrant, or runaway youth, or enrolled in a Head Start program.

<p><b>A) List each child's name.</b> Print each child's name. Use one line of the application for each child. When printing names, write one letter in each box. Stop if you run out of space. If there are more children in household than lines on the application, attach a second piece of paper with all required information for the additional children.</p>	<p><b>B) Enter the grade and the name of the school the child attends or mark n/a if not in school.</b></p>	<p><b>C) Do you have any foster children?</b> If any children listed are foster children, mark the "Foster Child" box next to the children's names. If you are ONLY applying for foster children, after finishing <b>STEP 1</b>, go to <b>STEP 4</b>. Foster children who live with you may count as members of your household and should be listed on your application. If you are applying for both foster and non-foster children, go to step 3.</p>	<p><b>D) Are any children homeless, migrant, runaway or enrolled in a Head Start program?</b> If you believe any child listed in this section meets this description, mark the "Homeless, Migrant, Runaway or Head Start" box next to the child's name and complete all steps of the application.</p>
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### STEP 2: DO ANY HOUSEHOLD MEMBERS CURRENTLY PARTICIPATE IN FoodShare, W-2 Cash Benefits OR FDPIR?

If anyone in your household (including you) currently participates in one or more of the assistance programs listed below, your children are eligible for free school meals:

- The Supplemental Nutrition Assistance Program (SNAP) or FoodShare.
- Temporary Assistance for Needy Families (TANF) or W-2 Cash Benefits.
- The Food Distribution Program on Indian Reservations (FDPIR).

<p><b>A) If no one in your household participates in any of the above listed programs:</b></p> <ul style="list-style-type: none"> <li>• Leave <b>STEP 2</b> blank or check "No" and go to <b>STEP 3</b>.</li> </ul>	<p><b>B) If anyone in your household participates in any of the above assistance programs:</b></p> <ul style="list-style-type: none"> <li>• Write a case number and name of the assistance program you or any member of the household participates in for FoodShare, W-2 Cash Benefits, or FDPIR. You only need to provide one case number. If you participate in one of these programs and do not know your case number, contact your case worker. Medicaid and BadgerCare case numbers do NOT qualify for free or reduced price meals.</li> <li>• Go to <b>STEP 4</b>.</li> </ul>
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### STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS

**How do I report my income?**

- Use the charts titled "Sources of income for Children" and "Sources of income for Adults," printed on the back side of the application form, to determine if your household has income to report.
- Report all amounts in GROSS INCOME ONLY. Report all income in whole dollars. Do not include cents. Gross income is the total income received before taxes. Many people think of income as the amount they "take home" (listed as "net pay" on paycheck stub) and not the total, "gross" amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums, or any other amounts taken from your pay.





# School Nutrition Program



## STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS

- Write a "0" in any fields where there is no income to report. Any income fields left empty or blank will also be counted as a zero. If you write '0' or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials suspect that your household income was reported incorrectly, your application will be investigated.
- Mark how often each type of income is received using the boxes to the right of each field.

### 3.A. REPORT INCOME EARNED BY CHILDREN

A) Report all income earned or received by children. Report the combined gross income for ALL children listed in STEP 1 in your household in the box marked "Child Income." Only count foster children's personal income if you are applying for them together with the rest of your household.

*What is Child Income?* Child income is money received from outside your household that is paid DIRECTLY to your children. Many households do not have any child income.

### 3.B. REPORT INCOME EARNED BY ADULTS

List adult household members' names.

- Print the name of each household member in the boxes marked "Name of Adult Household Members (First and Last)." When filling out this section, please include ALL adult members in your household who are living with you and share income and expenses, even if they are not related and even if they do not receive income of their own.
- **Do NOT include:**
  - People who live with you but are not supported by your household's income AND do not contribute income to your household.
  - Infants, children and students already listed in STEP 1.

C) Report earnings from work. Report all total gross income (before taxes) from work in the "Earnings from Work" field on the application. This is usually the money received from working at jobs. If you are a self-employed business or farm owner, you will report your net income.

*What if I am self-employed?* Report income from that work as a net amount. This is calculated by subtracting the total operating expenses of your business from its gross receipts or revenue.

F) Fluctuating Income. For seasonal workers and others whose income fluctuates and usually earn more money in some months than others. In these situations, project the annual rate of income and report that. This includes workers with annual employment contracts but may choose to have salaries paid over a shorter period of time; for example, school employees.

D) Report income from public assistance/child support/alimony/SSI/VA benefits. Report all income that applies in the "Public Assistance/Child Support/Alimony" field on the application. Do not report the cash value of any public assistance benefits NOT listed on the chart. If income is received from child support or alimony, only report court-ordered payments. Informal but regular payments should be reported as "other" income in the next part.

G) Report total household size. Enter the total number of household members in the field "Total Household Members (Children and Adults)." This number MUST be equal to the number of household members listed in STEP 1 and STEP 3. If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household affects your eligibility for free and reduced price meals.

E) Report income from pensions/retirement/all other income. Report all income that applies in the "Pensions/Retirement/Social Security/All Other Income" field on the application.

H) Provide the last four digits of your Social Security Number (SSN). An adult household member must enter the last four digits of their SSN in the space provided. You are eligible to apply for benefits even if you do not have a SSN. If no adult household members have a SSN, leave this space blank and mark the box to the right labeled "Check box if no SSN."

## STEP 4: CONTACT INFORMATION AND ADULT SIGNATURE

An adult member of the household must sign the application. By signing the application, that household member is promising that all information has been truthfully and completely reported. Before completing this section, please also make sure you have read the privacy and civil rights statements on the back of the application.

A) Provide your contact information. Write your current address in the fields provided if this information is available. If you have no permanent address, this does not make your children ineligible for free or reduced price school meals. Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.

B) Print or sign your name. The adult filling out the application must print or sign their name in the signature box.

C) Return completed form to: School District of Poynette, Attn: District Office, P.O. Box 10, 108 N. Cleveland St., Poynette WI 53955

D) Share children's racial and ethnic identities (optional). On the back of the application, we ask you to share information about your children's race and ethnicity. This field is optional and does not affect your children's eligibility for free or reduced price school meals.



# School Nutrition Program



## 2022-2023 Household Application for Free and Reduced Price School Meals

Complete one application per household. Please use a pen (not a pencil).

In Community Eligibility Schools (CEP), receipt of free breakfast and lunch meals does not depend on returning this application; however, this information is necessary for other programs.

**STEP 1 List ALL infants, children, and students up to and including grade 12 who are Household Members** if more spaces are required for additional names, attach another sheet of paper.

Definition of Household Member: "Anyone who is living with you and shares income and expenses, even if not related."

Child's First Name	MI	Child's Last Name	Grade	School the child attends or NA if not in school	Homeless Migrant Foster Child Runaway Start
					Head <input type="checkbox"/> Start <input type="checkbox"/>
					Child <input type="checkbox"/> Runaway <input type="checkbox"/>
					Start <input type="checkbox"/>

Check all that apply

**STEP 2 Do any Household Members (including you) currently participate in any of the following assistance programs: FoodShare, W-2 Cash Benefits, or FDPIR?**  Yes /  No

Program Name Required \_\_\_\_\_

Case Number \_\_\_\_\_

If you answered NO > Complete STEP 3. If you answered YES > Write a case number here, then go to STEP 4 (Do not complete STEP 3)

Write only one case number in this space. \_\_\_\_\_

Medicaid and Badger Care do not qualify

**STEP 3 Report Income for ALL Household Members** (Skip this step if you answered "Yes" to STEP 2)

Flip the page and review the charts titled "Sources of Income" for more information.

How often?

Child Income	Weekly	Bi-Weekly	2x Month	Monthly
\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**A. Child Income**  
Sometimes children in the household earn income. Please include the TOTAL income earned by all infants, children, and students up to and including grade 12 listed in STEP 1 here.

**B. All Adult Household Members (including yourself)**  
List all Household Members not listed in STEP 1 (including yourself) even if they do not receive income, report total gross income (before taxes) for each source in whole dollars only (no cents). If they do not receive income from any source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

Name of Adult Household Members (First and Last Name)	C. Earnings from Work				D. Public Assistance/Alimony/SSIVA Benefit				E. Pensions/Retirement/Social Security/Other Income				F. Seasonal Workers, and others with fluctuating income, project the annual income and report here.			
	Weekly	Bi-Weekly	2x Month	Monthly	Weekly	Bi-Weekly	2x Month	Monthly	Weekly	Bi-Weekly	2x Month	Monthly	Weekly	Bi-Weekly	2x Month	Monthly
	\$				\$				\$				\$			
	\$				\$				\$				\$			
	\$				\$				\$				\$			
	\$				\$				\$				\$			

**G. Total Household Members (Children and Adults)—REQUIRED**

Children  Adults

**H. Last Four Digits of Social Security Number (SSN) of Primary Wage Earner or Other Adult Household Member—REQUIRED** or Check box if no SSN

**STEP 4 Contact information and adult signature** Return completed form to your school. School District of Poynette, Attn: Lisa Hazard, PO Box 10, Poynette, WI 53955

"I CERTIFY (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable state and federal laws."

Street Address (if available) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Apt # \_\_\_\_\_

Daytime Phone and Email (optional) \_\_\_\_\_

Printed Name OR Signature of Adult Completing this application—REQUIRED \_\_\_\_\_

Today's Date Mo./Day/Yr. \_\_\_\_\_



# School Nutrition Program



## INSTRUCTIONS Source of Income

### Sources of Income for Children

Sources of Child Income	Example(s)
- Gross earnings from work	- A child has a regular full or part-time job where they earn a salary or wages
- Social Security	- A child is blind or disabled and receives Social Security benefits
- Disability payments	- A parent is disabled, retired, or deceased, and their child receives Social Security benefits
- Survivor's benefits	- A friend or extended family member regularly gives a child spending money
- Income from person outside the household	- A child receives regular income from a private pension fund, annuity, or trust
- Income from any other source	

### Sources of Income for Adults

Earnings from Work	Public Assistance / Alimony / Child Support	Pensions / Retirement / All Other Income
- Gross salary, wages, cash bonuses	- Unemployment benefits	- Social Security (including railroad retirement and black lung benefits)
- Net income from self-employment (farm or business); <b>FARM</b> —refer to line 3 and 6 of Schedule 1 or line 34 from Schedule F;	- Worker's compensation	- Private pensions or disability benefits
- <b>BUSINESS</b> —line 31 from Schedule C or 1040-Line 8, Wage and Statement, Line 3.	- Supplemental Security Income (SSI)	- Regular income from trusts or estates
If you are in the U.S. Military:	- Cash assistance from State or local government	- Annuities
- Basic pay and cash bonuses (do NOT include combat pay, FSSA, or privatized housing allowances)	- Alimony payments	- Investment income
- Allowances for off-base housing, food and clothing	- Child support payments	- Earned interest
	- Veteran's benefits	- Rental income
	- Strike benefits	- Regular cash payments from outside household

## OPTIONAL Children's Racial and Ethnic Identities

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.

Ethnicity *Check one*  Hispanic or Latino  Not Hispanic or Latino  
Race *Check one or more*  American Indian or Alaskan Native  Asian  Black or African American  Native Hawaiian or Other Pacific Islander  White

The **Richard B. Russell National School Lunch Act** requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR Identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program.

## Do not fill out For School Use Only

Annual Income Conversion: Weekly x 52, Bi-Weekly (Every 2 Weeks) x 26, Twice a Month x 24, Monthly x 12

Total Income	Household Size	Categorical Eligibility	Eligibility	Date Denied	Reason for Denial or Withdrawal
		<input type="checkbox"/>	Free <input type="checkbox"/> Reduced <input type="checkbox"/> Denied <input type="checkbox"/>	Mo./Day/Yr.	
Determining Official's Signature	Date Mo./Day/Yr.	Confirming Official's Signature	Date Mo./Day/Yr.	Verifying Official's Signature	Date Mo./Day/Yr.

Required for Verification process only

**For schools participating in CEP only:** Are all students on this application from a CEP school? Yes  No   
If YES, the processing of this application cannot be paid for by the nonprofit school food service account. Only non-CEP applications are used for selecting the verification sample, conducting an independent review of applications, and the Certification and Benefit Issuance portion of the Administrative Review.

or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at:

<https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**  
U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or
  2. **fax:**  
(833) 256-1665 or (202) 690-7442; or
  3. **email:**  
[program.intake@usda.gov](mailto:program.intake@usda.gov)
- This institution is an equal opportunity provider.



# School Supply List



## Four-Year-Old Preschool (4K)

- 1 Backpack labeled with name (large enough for folders, snow pants, boots, etc. to all fit inside)
- 1 Gallon Ziploc bag labeled with the change of clothes (shirt, pants, underwear, socks)
- 2 plastic folders (labeled with name)
- 2 8-10 packs of basic colored washable Crayola markers
- 1 bottle of Elmer's Liquid School Glue, Washable, 4 Ounce size
- 2 4 oz cans of playdough (any color)
- 2 Boxes of 5 oz. Multi-Purpose Dixie Cups
- 1 Box of Kleenex
- 3 Elmer's Disappearing Purple Washable School Glue Sticks, Large (2.31.ounces)
- 1 package "pinch and seal" gallon size plastic bags
- 2 Boxes of Crayola Washable LARGE size Crayons, 8-Color Set
  - Twistable colored crayons
  - Clorox/Lysol Wipes
- 1 package of black only Expo Markers
- 1 8 color watercolor paint set

### These optional items are helpful to have on hand - choose 1 or 2:

- Extra packages of snacks (graham crackers, crackers, granola bars, etc.)
- White Paper lunch bags
- Baby Wipes
- Sandwich Sized Ziploc Bags
- DustLess White Chalk
- Post Its 3x3 Size

## Early Childhood Education

-N/A: all itinerant services

## For all elementary students:

**Physical Education** - tennis shoes to be worn for Physical Education classes (does not have to be an additional pair kept at school but this is strongly recommended)

## For grade specific:

### Kindergarten

- 1 Foldable resting mat (red/blue kindermat - thin size)
- 1 Backpack (large enough for folders, snow pants, boots...)
- 1 Pair Fiskars child-sized scissors
- 2 2-Pocket Folders (plastic or those with pictures are preferred for sturdiness)
- 2 2-Pocket Folder (plastic with three prongs)
- 1 Box of 8 Crayola washable markers in classic colors
- 1 4-pack Black Expo dry erase markers
- 1 Pair of headphones, over the ear style (NO EARBUDS PLEASE)
- 1 Box "ONE ZIP" gallon size plastic bags (Last Names A-M)
- 1 Box "ONE ZIP" sandwich size plastic bags (Last Names N-Z)
- 3 Large Glue Sticks

- 2 Box of 24 Crayola Crayons
- 1 Large Box of Kleenex
- 1 4 Oz. container of Play-doh

*\*Please label rest mat, folders, scissors, headphones only.\**

### These optional items are helpful to have on hand:

- Additional packages of Black dry erase markers (No Crayola brand please)
- White paper bags
- Watercolor set (Crayola brand)
- Baby Wipes

### Grade 1

- 1 School supply box
- 8 count washable markers
- 1 24 count box of crayola crayons
- 1 box of tissues
- 6 small washable white glue sticks
- 1 pack of 4 count dry erase markers (No Crayola brand please)
- 1 12 inch/metric ruler
- 6 2-pocket folders without clasp (ones with pictures/or plastic are preferred for sturdiness)
- 1 wide-ruled spiral notebook 70 ct.
- 1 Crayola full-length 12 ct. colored pencils
- 1 book bag/backpack
- 1 pair 5" blunt scissors
- 1 plain drawing tablet 9x12
- Headphones that plug into computer

*Please label notebook and folders only.*

### These optional items are helpful to have on hand:

- Gallon and quart size ziploc bags, extra pencils, tissues

### Grade 2

- 1 Small school supply box
- 1 backpack
- 24 Pencils (pre-sharpened, if possible)
- 1 box of 12 count colored pencils
- 1 box of 24 crayons
- 1 box of 8 count washable markers
- 2-4 glue sticks
- 1 pair of 5" scissors
- 4 2-pocket folders
- 1 wide-ruled spiral notebooks 70 ct.
- 1 box of gallon-sized storage bags (Last Name A-M)
- 1 box of sandwich-sized storage bags (Last Name N-Z)
- Headphones that plug into computer
- 2 boxes of Kleenex
- 1 Ruler with inches/centimeters - TO KEEP AT HOME for Math Home Connections

### Grade 3

- 1 Small school supply box
- 24 Pencils (pre-sharpened)
- 2 large Glue sticks
- 1 box of 12 count colored pencils (please sharpen)
- 1 box of 8 count washable markers
- 1 Box of 24 Crayons

- 1 pair of 5" pointed scissors
- 4 2-pocket folders without clasp
- 2 boxes of tissues
- 1 composition notebook
- 1 wide-ruled spiral notebook 70 ct.
- 4 Black Dry-Erase Markers
- Headphones
- 1 large pink eraser

### Grade 4

- Headphones
- 2 box of tissues
- 1 Small school supply box
- 1 12" plastic inch/metric ruler
- 1 7" scissors or larger
- 2 large glue sticks
- 36 American made or Ticonderoga pencils (please sharpen)
- 1 Box of 12 count colored pencils
- 1 Box of 8 count washable markers
- 1 set of Expo dry erase markers
- 4 sturdy folders
- 2 composition books wide-ruled
- 2 spiral notebooks wide-ruled
- 1 1" 3 ring vinyl binder with clear front pocket cover
- 1 3x3 self-stick notes 100 ct.
- 1 book bag/backpack

## Middle School Supplies

Please note a message from the district nurse, Kris Newell: *Students entering 6th grade are required by state law to have a Tdap injection ( or a signed waiver). Please schedule appointments this summer with your physician to get up to date on this vaccine.*

## All Middle School Students

**Students need a pencil each day for almost every class** for the whole school year. We recommend students bring a pack of 100 to last through the school year. We also recommend them having a supply of pens to write with in their classes as well.

**For Math class**, students can bring their own scientific calculator (we recommend the Texas Instruments-30XA). Each math class will have a calculator available to use for any student that does not have one.

**For Physical Education**, students need appropriate clothes and shoes for physical activity. Students will also need a swimsuit and towel for the swim unit.

### 5th Grade

- 1 Pencil box OR pencil case
- 1 Pack of 100 pencils
- 2 2" Binders
- 5 Notebooks
- 2 Folders
- 1 Headphones to be kept at school
- 3 Pack of 3" post-it notes (ELA)
- 3 Boxes of tissues



# School Supply List



## 6th Grade

- 1 5 subject notebook (Social Studies)
- 1 1 subject notebook (Coding)
- 4 Folders (Social Studies, ELA, Spanish, Coding)
- 1 3 Prong Folder (Art)
- 3 2" Binders (ELA, Science, Math)
- 1 Pack of reinforced filler paper- wide rule (ELA)
- 3 8 Count Pack of Tab Binder Dividers (Science, Math, ELA)
- 1 Package Gallon or Quart size ziplock bags
- 3 Tissue Box
- 1 Headphones with plug to keep at school
- 1 Supply box or Pencil bag

*\*Pencils & Calculator (see note at beginning of middle school supply section)*

## 7th Grade

- 3 1 subject notebooks (ITech, HLS, Social Studies)
- 4 Folders (Social Studies, Spanish, ITech)
- 3 2" Binders for (Math, ELA, Science)
- 1 1" Binder for Art
- 3 8 Count Pack of Tab Binder Dividers (Math, ELA, Science)
- 3 Loose-leaf paper
- 1 Graph paper (Science)

*\*Pencils & Calculator (see note at beginning of middle school supply section)*

## 8th Grade

- 2 3 subject notebooks (Math, ELA)
- 4 1 subject notebooks (ITech, HLS, Nutrition and Fitness, Social Studies)
- 3 Folders (Math, Social Studies, ITech)
- 2 2" Binders (1 for Science, 1 if taking Spanish)
- 1 1" Binder if taking Art)
- 1 8 Count Pack of Tab Binder Dividers (Science)
- 1 Loose-leaf paper (Science)
- 1 Graph paper (Science)

*\*Pencils & Calculator (see note at beginning of middle school supply section)*

## High School Supplies

Students will need notebooks, pens (blue or black ink), pencils and erasers, colored pencils, highlighters (3-4 pack), pencil sharpener with receptacle for all of their academic classes.

## HS Supplies by Course:

### American Government/ AP GOV

- 1 Notebook
- Highlighters
- 1 Binder

### Anatomy & Physiology

- dissecting gloves ( a good pair of dishwashing gloves would work well for this)
- 1 notebook
- 1 binder or folder

## AP Chemistry

- 1 notebook,
- 1 folder or binder,
- 1 scientific calculator or graphing calculator,
- 4X4 quad-ruled graph paper notebook or if taking AP exam a formal laboratory notebook

*(optional: if taking AP exam consider purchasing 5 Steps to a 5: AP Chemistry by John T. Moore or similar book, laboratory goggles ANSI Z87 chemical splash)*

## Art Survey, Drawing, Painting, Ceramics,

### AP Studio Art

- 1 Spiral Bound Sketchbook dedicated to classwork (not personal sketchbook)
- 1 large plastic eraser
- Pencils

### Painting additional supplies

- Clean yogurt or sour cream containers with lids
- Ice cream bucket lids.

### Ceramics additional supplies

- Plastic grocery bags
- Plastic or non-latex gloves if desired
- Old t-shirt to keep clothes clean

## Current Events

- 1 Notebook
- 1 Folder
- Pencils

## AP U.S History

- 1 Notebook
- Highlighters
- 1 Folder

## Band

- \*renting a school-owned instrument (French horn, tuba, percussion)-\$25,
- \*dry-cleaning fee - \$10

*\*Available through band director*

## Biology

- 1 notebook
- 1 binder or folder

## Business Classes

### (Personal Finance & Accounting)

- hand-held calculator

### All 9th graders Business Information Technology classes

- 1 1.5-2" 3 ring binder
- 1 pack plastic page protectors
- 1 plastic 3 ring folder
- Loose leaf paper (wide or college rule is ok)
- Subject divider pages

## Chemistry

- 1 Scientific calculator or graphing calculator
- 1 notebook
- 1 binder or folder

## Conservation Ecology

- 1 notebook
- 1 binder or folder

## English for Grades 9-12

### English 9

- 1 college-ruled spiral notebook to keep in class, highlighters

### English 10 & Oral Comm I & II

- 1 pack of 4x6 note cards,
- 1 notebook
- 1 folder for handouts
- Pencils

### English 11 & Advanced Composition

- 1 composition book (for writing journal)
- 1 folder for handouts
- Pencils

### AP Literature and Language

- 1 notebook
- 1 binder for materials and handouts

## Family and Consumer Science Classes

### All Foods classes

- Hair net(s) and or hair ties

### Parenting and Life Management

- 1 Folder
- loose leaf paper or a notebook

## Interior Design

- 1 Folder
- loose leaf paper or a notebook
- 1 yard cotton fabric + 10" x 44" (or width of fabric) inches of coordinating cotton fabric for a pillow case.
- additional supplies may be needed, depending on projects that students design; paint, brushes, hot glue, fabric.

## Geography

- 1 Notebook (can be shared with American Gov/ AP GOV)
- 1 Binder
- Highlighters

## Math

- 1 Multi-subject notebook
- 1 Folder or binder
- Pencils with erasers
- 1 Package of dry erase markers to be kept in the classroom
- Recommended: Graph paper & notebook

*It is recommended all math students purchase a Graphing Calculator- Any of the following Texas Instruments calculators are suitable for high school and beyond: TI-84 Plus, TI-84 Plus Silver Edition, TI-83 Plus, or TI-86, TI-84CE (Please contact teacher if you have questions about purchasing a calculator)*

### Geometry students

- 1 additional composition notebook



# School Supply List



## Photography

- 1 Notebook
- Pencils
- 1 Folder
- 2GB or more Camera Memory Card,
- If you have one, bring your own digital camera of any size or type. Make sure all pieces are labeled with your name. Will be stored in a locked case in the art room

## Physical Education

- Complete change of clothes (sweat pants or wind pants, shorts, t-shirts, sweatshirt)
- sneakers/athletic shoes
- 1 duffle bag or backpack
- 1 locker room lock (available from physical education teachers)
- a separate pair of shoes/sneakers will be required for curling units

## AP Physics

- 1 notebook
- 1 binder or folder
- 1 protractor
- 1 scientific calculator or graphing calculator
- 1 4X4 quad-ruled graph paper notebook or if taking AP exam a formal laboratory notebook

*(optional: if taking AP exam consider purchasing 5 Steps to a 5: AP Physics 1 Algebra-Based by Greg Jacobs or similar book)*

## Psychology

- 1 notebook
- 1 binder or folder

## AP Psychology

- 1 notebook
- 1 binder or folder

## Post-Secondary Planning

- 1 pocket folder

## Science 9

- 1 scientific calculator or graphing calculator
- 1 notebook
- 1 binder or folder

## Sociology

- 1 notebook
- 1 binder or folder

## Spanish

- 1 2" three-ring binder

## Technology Education

### Construction and Woodworking Classes

- 1 Tape measure
- 1 flash drive

### All classes

- 1 pack of pencils
- closed toe shoes
- shop appropriate clothing (non-nylon, poly or frayed clothing for welding).

**BRIDGING**  
*Brighter Smiles*

**Receive Dental Care Right at School!**

Get your smile back-to-school ready!

Our Preventative Dental Services Include:

- Oral Screening
- Dental Sealants
- Oral Health Education
- Fluoride Varnish
- Dental Cleaning
- Referral Assistance

Visits are held during the day, throughout the school year.

**ALL students 4k – 12<sup>th</sup> grade are encouraged to enroll!**

[enrollment.bbsmiles.org](http://enrollment.bbsmiles.org)

**We accept Forward Health/Badger Care!**  
(We do not bill/accept other private dental insurance)

**Enroll Online!**

For Questions Call 262-896-9891 or Visit [www.bbsmiles.org](http://www.bbsmiles.org)

## U.S. History since 1865

- 1 Notebook
- 1 Folder
- Pencils

## U.S. in the 21st Century History

- 1 Notebook
- 1 Folder
- Pencils

## Welding

- bring an old shirt to tear up for rags and an old shirt that you can wear and not worry about getting dirty in class (to keep regular clothes clean)

## Yearbook

- 1 SD card
- 1 Notebook



## Board of Education

Jeff Noble ..... President  
Jamie Pauli ..... Vice President  
Randy Tomlinson ..... Clerk  
Sally Stewart ..... Treasurer  
Ruth Ann Lee ..... Member  
Jody Bartnick ..... Member  
Amber Frieden ..... Member

## Administration

Matthew Shappell ..... District Administrator  
Jerry Pritzl ..... Assistant District Administrator  
Ryan Nehmer ..... Director of Business Services  
David Fischer ..... Director of Student Services  
Mark Hoernke ..... Poynette High School Principal  
Melissa Paynter ..... PHS Assistant Principal  
and District Athletic Director  
Jacob Hunter ..... Poynette Middle School Principal  
Jay Hausser ..... Poynette Elementary School Principal  
Lynn Sisco ..... Poynette Elem/MS Asst. Principal

## School Website: [www.poynette.k12.wi.us](http://www.poynette.k12.wi.us)

District Administrative Offices ..... 635-4347, Ext. 5  
Poynette Elementary School ..... Ext. 4  
Poynette Middle School ..... Ext. 6  
Poynette High School ..... Ext. 7  
GO Riteway Bus Company ..... 745-1501  
District Newsletter ..... Marie Klink, Ext. 403  
PHS Sports Updates ..... [www.capitolnorthconference.org](http://www.capitolnorthconference.org)

*The Mission of the School District of Poynette is to provide an education that treats each person as an individual.*

*We will instill within each student the love of learning, foster self-esteem and civic responsibility. Our educational program will impart the necessary skills to excel in a changing and progressing society.*



POYNETTE SCHOOL  
DISTRICT:  
@pumapridepsd

DR SHAPPELL:  
@MattShappell

DR PRITZL:  
@jerrypritzl

DR HOERNKE:  
@HoernkeMark



MR HAUSSER:  
@pes\_pumas



# Read with your child

It could be the most important 20 minutes of your day!